



# County of San Mateo

## Inter-Departmental Correspondence

**Department:** BOARD OF SUPERVISORS  
**DISTRICT 5**  
**File #:** 23-911

Board Meeting Date: 11/14/2023

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Michael P. Callagy, County Executive  
**Subject:** Use of District-Discretionary **Measure K** Funds - Supervisorial District 5

### **RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds not to exceed \$200,000, to the City of Brisbane to install electric heat pump water heaters to heat the community pool to replace the current fossil fuel-powered boiler, and authorizing the County Executive, or designee, to execute the grant agreement.

### **BACKGROUND:**

**Measure K** is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

The Board of Supervisors (Board) held study sessions on **Measure K** expenditures and approved funds for the fiscal year (FY) 2023-24 budget cycle, divided equally among the five supervisorial districts, for one-time district-discretionary needs and projects. District 5 has submitted a request to use its district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

District/Project	Amount
District 5 (Supervisor David J. Canepa) - City of Brisbane: install electric heat pump water heaters to heat the community pool.	\$200,000

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the Board in December 2018. District 5 indicates that this organization is either a public agency operating within the County or a nonprofit organization registered and in good standing with the California Attorney General. District 5 indicates that the sponsoring Board member, member's family, and member's supervisorial staff do not serve as an officer, director, or play a policy role for the grantee organization.

## **PROJECT SUMMARY:**

This is a request to authorize a grant to the City of Brisbane, and resulting grant agreement, in an amount not to exceed \$200,000, to install electric heat pump water heaters to heat the community pool. The County Executive's Office will administer and manage the proposed agreement.

District-discretionary **Measure K** funding for this organization has previously been provided as listed below:

On July 9, 2019, the Board of Supervisors approved a district-discretionary grant to the City of Brisbane in the amount of \$100,000, to purchase a new modular childcare facility for preschool and afterschool programs.

This district-discretionary grant will be used to fund the following project or services:  
Based on a cooperative 2018 Zero Net Energy Study with the Bay Area Renewable Energy Network, the City of Brisbane was able to identify an opportunity to replace one of its largest mechanical users of fossil fuel (the community pool's boiler) with electric heat pump water heaters. As the existing boiler is near the end of its useful life, on July 7, 2022, the Brisbane City Council approved a cutting-edge design-build contract with Willdan Energy Solutions.

District 5 has informed the grantee organization that this grant is one-time only, and that the grantee organization will need to find other sources of funding going forward. The grantee organization will use the **Measure K** grant as follows:

\$200,000 - Replacing one of the City of Brisbane's largest mechanical users of fossil fuel (the community pool's boiler) with electric heat pump water heaters:

The following other community organizations/funding sources are involved in or contributing funds to this project, as follows: Brisbane General Fund, California Energy Commission Energy Conservation Assistance Act, PG&E GK12 Energy Efficiency Incentive, and Peninsula Clean Energy.

The project or services funded by this district-discretionary grant will be implemented or provided during a one year period from approximately mid November 2023 to mid November 2024, and is estimated to be completed by the end of 2024

### **Total Measure K Request: Not to Exceed \$200,000**

The release of funds will be contingent on the execution of an agreement providing for the County's confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

City of Brisbane  
Clay Holstine  
City Manager  
50 Park Place, Brisbane, CA 94005  
Direct: (415) - 508 - 2110  
Email: [cholstine@brisbaneca.org](mailto:cholstine@brisbaneca.org) <<mailto:cholstine@brisbaneca.org>>

## **PERFORMANCE MEASURES:**

Description	Target
City of Brisbane community pool - replace fossil fuel-powered heat pumps with electric heat pump water heaters.	Complete

The County Attorney's Office has reviewed and approved the agreement and resolution as to form.

**FISCAL IMPACT:**

There are sufficient **Measure K** funds for this specific FY 2023-24 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2023-24 Adopted Budget.