



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY EXECUTIVE

File #: 23-809

Board Meeting Date: 10/3/2023

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Executive
Subject: Board of Supervisors' Meeting Schedule for Calendar Year 2024

RECOMMENDATION:

Adopt a resolution approving the Board of Supervisors' regular meeting schedule for calendar year 2024.

BACKGROUND:

The Board of Supervisors adopts its regular meeting schedule annually. The schedule below includes board meeting dates from January through December 2024. This schedule allows for 23 regularly scheduled public meetings. The meetings are currently scheduled to be held in the Board Chambers at 400 County Center in Redwood City. However, it is anticipated that upon the completion of the new County Office building and Board Chambers at 500 County Center, the meetings will move to that location. If that occurs the regular meeting schedule will be revised accordingly.

DISCUSSION:

Adoption of the attached resolution will establish the schedule for the regular meetings of the Board of Supervisors for the 2024 calendar year, proposed as follows:

January 9♦, 23 & 30	<i>July Board recess</i>
February 13■ & 27	August 13 & 27
March 12 & 26	September 10 & 24 ■
April 9 & 23	October 8 & 22
May 7 & 21	November 12 & 19
June 11 & 25 ▲ ≈	December 3 & 10

- ♦ Reorganization of the Board of Supervisors
- Annual Mid-Year Report
- ▲ Recommended FY 2024-25 Budget
- ≈ Board Recess after BOS Meeting
- Adoption of the FY 2024-25 Budget

FISCAL IMPACT:

None.