



# County of San Mateo

## Inter-Departmental Correspondence

Department: COUNTY EXECUTIVE

File #: 23-802

Board Meeting Date: 10/3/2023

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Michael P. Callagy, County Executive

**Subject:** Use of District-Discretionary **Measure K** Funds - Supervisorial District 3

### **RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$50,000, to San Mateo County Libraries for a diaper kit distribution pilot program, and authorizing the County Executive, or designee, to execute the grant agreement.

### **BACKGROUND:**

**Measure K** is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

The Board of Supervisors (Board) held study sessions on **Measure K** expenditures and approved funds for the fiscal year (FY) 2023-24 budget cycle, divided equally among the five supervisorial districts, for one-time district-discretionary needs and projects. District 3 has submitted a request to use their district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum.

District/Project	Amount
District 3 (Supervisor Mueller) - San Mateo County Libraries: Diaper Kit Distribution Pilot Project	\$50,000

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the Board in December 2018. District 3 indicates that this organization is either a public agency operating within the County or a nonprofit organization registered and in good standing with the California Attorney General. District 3 indicates that the sponsoring Board member, member's family, and member's supervisorial staff do not serve as an officer, director, or play a policy role for the grantee organization.

### **PROJECT SUMMARY:**

This is a request to authorize a grant to San Mateo County Libraries, and resulting grant agreement, in an amount not to exceed \$50,000, to provide for a diaper kit distribution pilot program. The County Executive's Office will administer and manage the proposed agreement.

- District 3 indicates that this organization has not previously received **Measure K** district-discretionary funding.

This district-discretionary grant will be used to fund a diaper pilot program. The rising cost of diapers is a challenge for families, with low-income families spending approximately 14% of their after-tax income on diapers. Inspired by diaper distribution programs offered by the Los Angeles County Library, Palm Springs Library and Hayward Public Library, San Mateo County Libraries proposes a similar model of offering diaper kits (made up of a pack of diapers and wipes) at monthly intervals, in conjunction with youth-oriented programs such as story times at Belmont and Pacifica Libraries.

The cost of the initial pilot is estimated at \$50,000, at \$22 per kit, and would fund at least 1,800 diaper kits for under-resourced families who may be experiencing economic distress at a total of 12 distribution events to be held between October 1<sup>st</sup> and February 15, 2024. These events will be a combination of in-library and library outreach events serving families in need in Belmont and Pacifica.

District 3 has informed the grantee organization that this grant is one-time only, and that the grantee organization will need to find other sources of funding going forward.

#### **Total Measure K Request: Not to Exceed \$50,000**

The release of funds will be contingent on the execution of an agreement providing for the County's confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

San Mateo County Libraries  
Anne-Marie Despain, Director  
125 Lessingia Court  
San Mateo, CA 94402  
Phone: (650) 312-5245  
Email: [despain@smcl.org](mailto:despain@smcl.org)

#### **PERFORMANCE MEASURES:**

Description	Target
Distribute at least 1,800 diaper kits to under-resourced families at 12 San Mateo County Libraries events in Belmont and Pacifica by February 15, 2024	Complete

The County Attorney's Office has reviewed and approved the agreement and resolution as to form.

#### **FISCAL IMPACT:**

There are sufficient **Measure K** funds for this specific FY 2023-24 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2023-24 Approved Recommended Budget.