



County of San Mateo

Inter-Departmental Correspondence

Department: DISTRICT ATTORNEY

File #: 23-812

Board Meeting Date: 10/3/2023

Special Notice / Hearing: None
Vote Required: 4/5ths

To: Honorable Board of Supervisors

From: Stephen M. Wagstaffe, District Attorney

Subject: Approve an Appropriation Transfer Request (ATR) transferring Departmental Reserve funding in the amount of \$2,560,072.14 for the one-time purchase of furniture, fixture, equipment, and technology needs for the build-out and District Attorney's Office move into the new COB3 building

RECOMMENDATION:

Approve an Appropriation Transfer Request (ATR) transferring Departmental Reserve funding from Contingencies in the amount of \$2,560,072.14 for the furniture, fixture, equipment and technology needs for the build-out and District Attorney's Office move into the new COB3 building.

BACKGROUND:

County Office Building 3 or COB3 is the new cutting edge home of the San Mateo County Board of Supervisors and employees and is located in the heart of historic Redwood City. The nearly 208,000 square foot building is constructed of Mass Timber featuring wood columns, beams, and Cross Laminated Timber floor decks. The timber frame criterion was selected for structural and environmental benefits as wood dramatically lowers the building's carbon footprint by reducing the reliance on structural steel and concrete. The building will also be designed to be "Net Zero" energy as a reflection of the County's unwavering commitment to sustainability and leading by example.

DISCUSSION:

The Office of the District Attorney is requesting that the Board authorize the District Attorney to apply departmental reserve funding in its budget to cover the one-time costs for the furniture, fixture, and equipment build-out and technology needs for the move into COB3. District Attorney's Office personnel currently located at the Hall of Justice 3rd and 4th floors will move into COB3 on the 3rd floor at the time of completion. The anticipated completion and move into COB3 is December 2023.

FISCAL IMPACT:

Approval of the ATR will provide the funds needed to cover the one-time costs associated with the District Attorney's Office move into COB3.