



# County of San Mateo

## Inter-Departmental Correspondence

**Department:** COUNTY MANAGER: OFFICE OF SUSTAINABILITY

**File #:** 23-650

Board Meeting Date: 7/25/2023

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Carolyn Bloede, Director, Office of Sustainability

**Subject:** Amendment to agreement with Kimley-Horn and Associates, Inc. for the North Fair Oaks Bicycle and Pedestrian Railroad Crossing and Community Connections Study

### **RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with Kimley-Horn and Associates, Inc. for the development of the North Fair Oaks Bicycle and Pedestrian Railroad Crossing and Community Connections Study, increasing the agreement amount by \$105,000 to an amount not to exceed \$680,000.

### **BACKGROUND:**

On August 3, 2021, with Resolution No. 078353, this Board accepted a \$356,163 Sustainable Communities grant from Caltrans and authorized the execution of a grant agreement to provide funding assistance for the North Fair Oaks Bicycle and Pedestrian Railroad Crossing and Community Connections Study (Study). On March 8, 2022, after completing a competitive bidding process through a Request for Proposals (RFP) process, this Board adopted Resolution No. 078765 authorizing the execution of an agreement with Kimley-Horn and Associates, Inc. to develop the Study in an amount not to exceed \$550,000. This resolution also authorized the Director of the Office of Sustainability (OOS), or the Director's designee, to execute contract amendments modifying the County's maximum fiscal obligation by no more than \$25,000.

On May 18, 2022, the OOS Director executed a no-cost Amendment 1 to this agreement to further define payment terms. On January 12, 2023, the OOS Director executed Amendment 2 to increase the agreement amount by \$25,000 to an amount not to exceed \$575,000. Amendment 2 funded the preparation of a series of additional preliminary bicycle and pedestrian rail crossing alternatives and shifted funding from optional tasks to provide additional renderings for rail crossing alternatives that were advanced for community feedback.

### **DISCUSSION:**

The Study scope of work is to assess different concept plans for a new bicycle and pedestrian

crossing of the Caltrain tracks in North Fair Oaks, with bicycle and pedestrian enhancements on local streets that will improve connections to destinations on both sides of the tracks in the Study area. It builds upon recommendations from the 2011 North Fair Oaks Community Plan and the 2021 Unincorporated San Mateo County Active Transportation Plan to improve bicycle and pedestrian access and connectivity. The Study area is bounded by Middlefield Road to the north, 5<sup>th</sup> Avenue to the east, El Camino Real to the south, and the border of Redwood City and North Fair Oaks to the west.

This agreement is being amended to provide an additional \$105,000 resulting with a new not to exceed amount of \$680,000. These monies will be used to fund additional public outreach and to refine rail crossing concept plans to meet newly defined Caltrain encroachment requirements.

The County Attorney's Office has reviewed and approved the resolution and agreement as to form.

**FISCAL IMPACT:**

The amendment to this agreement will increase funding to Kimley-Horn and Associates, Inc. by \$105,000 resulting with a new not to exceed amount of \$680,000. Funding for this amendment is from General Funds that are included in the Office of Sustainability's Adopted Budget for FY 2023-24. There is no new Net County Cost for this agreement.

**ATTACHMENTS**

Amendment 3 to Agreement #40000-22-R078765