



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** COUNTY EXECUTIVE

**File #:** 23-456

Board Meeting Date: 6/13/2023

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Michael P. Callagy, County Executive  
Adam W. Ely, Deputy County Executive

**Subject:** Fifth Amendment to the Agreement Between the County of San Mateo and City of San Mateo

### **RECOMMENDATION:**

Adopt a resolution authorizing a fifth amendment to the agreement with the City of San Mateo for juvenile diversion and prevention case management services, in a form substantially similar to the attached draft agreement, increasing the County's maximum fiscal obligation by \$353,300, including \$23,870 for Fiscal Year 2022-23, \$197,766 for Fiscal Year 2023-24 and \$132,664 for Fiscal Year 2024-25 for a new total amount not to exceed of \$1,071, 431 and extending the term of the agreement through June 30, 2025.

### **BACKGROUND:**

On November 1, 2016, the County entered into an agreement with the City of San Mateo to provide juvenile diversion case management services for the term July 1, 2015 through June 30, 2017, in an amount not to exceed \$150,000 (the "Agreement"). The County has amended the Agreement four times which, in the aggregate, have increased the County's fiscal obligation by \$568,131 (for a current not-to-exceed amount of \$718,131, and extended the term of the Agreement through June 30, 2023. The County now wishes to amend the agreement for a fifth time to increase the contract amount by \$353,300 for a new total not-to-exceed amount of \$1,071,431 and to extend the term through June 30, 2025.

### **DISCUSSION:**

The San Mateo Police Department (SMPD) has a Memorandum of Understanding with the Youth Services Bureau of the YMCA to provide staff and case management services for individual and/or family counseling to youth that have been arrested for minor offenses, referred by SMPD as eligible for mandated diversion counseling program services. The YMCA case manager uses the Child and Adolescent Needs and Strengths (CANS) Assessment to identify risk factors of the youth and their family so they can be referred to necessary resources within the county.

The program has been a success as evidenced by the fact that in FY 2021-22 more than 75 youth completed the diversion program, with only six individuals reoffending within one year of program completion. In addition, SMPD has also implemented a Prevention Services Program for youth who have not committed a crime but are exhibiting at-risk behavior and are in need of extra support. The Prevention Services Program provides the same case management and referrals as the Juvenile Diversion Program but is voluntary for the family and the youth. The County would like to continue to provide these services through SMPD.

The Procurement Manager has approved a waiver of the County's standard three-year term for this Agreement.

The County Attorney has reviewed the Fifth Amendment and Resolution as to form.

**FISCAL IMPACT:**

The County's maximum fiscal obligation under the Agreement, as amended, is increased by \$353,300 for a new not-to-exceed amount of \$1,071,431 for the term July 1, 2015 through June 30, 2025. The total amount of this agreement is Net County Cost. There is adequate funding in the Non-Departmental Services FY 2022-23 Adopted Budget to cover the additional \$23,870 in FY 2022-23. The funding for this Agreement for FY 2023-24 will be included in the Non-Departmental Services FY 2023-24 Recommended Budget and funding for FY 2024-25 will be included in the FY 2024-25 Recommended Budget.