



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 23-500

Board Meeting Date: 6/13/2023

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Ken Cole, Director, Human Services Agency

**Subject:** **Measure K:** Agreement with Samaritan House to Provide Non-Congregate Homeless Shelter Services

### **RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing an agreement with Samaritan House to provide non-congregate homeless shelter services at Pacific Shelter for the term of July 1, 2023, through June 30, 2025, for a total obligation amount not to exceed \$4,414,580.

### **BACKGROUND:**

In December 2020, the County of San Mateo acquired a 74-unit building in Redwood City that was formerly the Pacific Inn Hotel.

In November 2020, the Human Services Agency (HSA) and the Department of Housing (DOH) collaborated to issue a Request for Offers, as a follow-up to a Request for Proposals for Homeless Shelter Operations from a prior year, given the need to identify an organization quickly to operate this new Homekey-funded shelter (Pacific Shelter). Samaritan House was selected based on their experience and overall program approach, as outlined in the RFP evaluation criteria.

On February 24, 2021, DOH entered into an agreement with Samaritan House to provide homeless shelter services at the Pacific Shelter for the term of January 1, 2021 through June 30, 2022, for a total obligation amount of \$2,760,000. Under this agreement, Samaritan House provided safe temporary living accommodations and intensive on-site support services - including housing-focused case management, service linkages, and facilities operations - to assist adult households experiencing homelessness with finding and moving into permanent housing. The DOH agreement with Samaritan House was amended to extend the term of the contract with Samaritan House through December 31, 2022. However, DOH grant funding supporting this agreement was no longer available after December 2022.

On December 13, 2022 by Resolution No. 079387, HSA entered into an agreement with Samaritan House to provide homeless shelter services at Pacific Shelter for the term of January 1, 2023 through

June 30, 2023.

On January 27, 2023, HSA issued a Request for Proposals (RFP) to identify providers for non-congregate homeless shelter operations at Pacific Shelter beginning on July 1, 2023, and Samaritan House was selected as the provider based on their experience, qualifications, and overall approach as outlined in the evaluation criteria of the RFP.

**DISCUSSION:**

HSA is proposing the County enter into an agreement with Samaritan House to operate Pacific Shelter and provide non-congregate homeless shelter services for the term of July 1, 2023, through June 30, 2025, for a total obligation amount of \$4,414,580. Under this agreement, Samaritan House will provide non-congregate homeless shelter services at Pacific Shelter, including 24/7 staffing, housing-focused case management, and service linkages to connect clients to other support services that may help them achieve permanent housing. Samaritan House will also provide meals and assistance connecting clients to other needed resources.

The agreement and resolution have been reviewed and approved by County Attorney as to form.

The resolution contains the County’s standard provision allowing amendment of the County’s fiscal obligations by a maximum of \$25,000 (in the aggregate).

It is anticipated for the term of this agreement that 30% of adult households exiting the program transition into a permanent housing situation.

**PERFORMANCE MEASURE:**

<b>Measure</b>	<b>FY23-24 Target</b>
<b>Exits to Permanent Housing</b> Percentage of participants who exited to a permanent situation	50%
<b>Length of Stay</b> Average length of stay for program participants	120 days or less

**FISCAL IMPACT:**

This agreement with Samaritan House for a total obligation not to exceed \$4,414,580 and the term of July 1, 2023, to June 30, 2025 will be initially funded with Measure K funds, subject to other application of and potential reimbursement from state and/or federal funds that may be made available to the County.