



# County of San Mateo

## Inter-Departmental Correspondence

**Department:** COUNTY EXECUTIVE

**File #:** 23-342

Board Meeting Date: 5/23/2023

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Michael P. Callagy, County Executive

**Subject:** Use of District-Discretionary **Measure K** Funds - Supervisorial District 2

### **RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$30,000, to Immigration Institute of the Bay Area for immigration legal services for youth and families (legal representation, outreach, and eligibility assessments), and authorizing the County Executive, or designee, to execute the grant agreement

### **BACKGROUND:**

**Measure K** is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

On March 9, 2021, and March 23, 2021, the Board of Supervisors (Board) held study sessions on **Measure K** expenditures and anticipated revenue for fiscal years (FY) 2021-23. The Board-appointed **Measure K** sub-committee, consisting of Supervisor Pine and Supervisor Canepa, convened the study sessions to, among other things, work with staff to facilitate the Board's development of **Measure K** priorities and continuing initiatives for FYs 2021-23. The Board approved \$5 million in one-time loans or grants for the FY 2021-23 budget cycle, divided equally among the five supervisorial districts, for district-discretionary needs and projects. District 2 has submitted a request to use their district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

<b>District/Project</b>	<b>Amount</b>
District 2 (Supervisor Noelia Corzo) - Immigration Institute of the Bay Area (IIBA): immigration legal services for youth and families in District 2-(a) provide full legal representation to 50 new District 2 clients regarding their immigration status; (b) conduct community education and outreach regarding IIBA services; (c) conduct comprehensive immigration eligibility assessments to screen for additional immigration relief opportunities. These services will be provided from July 2023 to June 2024.	\$30,000

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the Board in December 2018.

**PROJECT SUMMARY:**

This is a request to authorize a grant to Immigration Institute of the Bay Area, and resulting grant agreement, in an amount not to exceed \$30,000, to provide for immigration legal services for youth and families in San Mateo (further described below). The County Executive’s Office will administer and manage the proposed agreement.

The Immigration Institute of the Bay Area (IIBA) helps immigrants, refugees, and their families join and contribute to the community as well as to stabilize their legal status. The IIBA delivers legal advice, direct representation, community education, outreach, and workshops to thousands of community members each year. **Measure K** funds will be used by IIBA to expand offered services in District 2. Specifically, IIBA will (a) provide full legal representation to 50 new District 2 youth and family clients (who live or study in District 2) regarding their immigration status; (b) conduct community education and outreach efforts regarding IIBA’s services and of the importance of renewing Deferred Action for Childhood Arrivals (DACA) status while that possibility still exists; and (c) conduct comprehensive immigration eligibility assessments to screen for additional immigration relief opportunities. These services will be provided from July 2023 to June 2024.

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**Total Measure K Request: Not to Exceed \$30,000**

The release of funds will be contingent on the execution of an agreement providing for the County’s confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

Sheryl Munoz-Bergman, Deputy Director  
600 Allerton Street, Suite 101  
Redwood City, CA  
(650)-587-0817  
[smbergman@iibayarea.org](mailto:smbergman@iibayarea.org) <<mailto:smbergman@iibayarea.org>>

**PERFORMANCE MEASURES:**

Description	Target
Expanded legal services to youth and families in District 2 - (a) provide full legal representation to 50 new District 2 clients regarding their immigration status; (b) conduct community education and outreach re IIBA services; (c) conduct comprehensive immigration eligibility assessments to screen for additional immigration relief opportunities. These services will be provided from July 2023 to June 2024.	Complete

The County Attorney’s Office has reviewed and approved the agreement and resolution as to form.

**FISCAL IMPACT:**

There are sufficient **Measure K** funds for this specific FY 2022-23 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2022-23 Adopted Budget.