



County of San Mateo

Inter-Departmental Correspondence

Department: BOARD OF SUPERVISORS
DISTRICT 2
File #: 23-301

Board Meeting Date: 5/9/2023

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Executive
Subject: Use of District-Discretionary **Measure K** Funds - Supervisorial District 2

RECOMMENDATION:

Measure K: Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$25,000, to HIP Housing for its Self Sufficiency Program, which provides housing scholarships and intensive trauma-informed case management to low-income parents and transition-aged youth who are in school, and authorizing the County Executive or designee, to execute the grant agreement.

BACKGROUND:

Measure K is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

On March 9, 2021, and March 23, 2021, the Board of Supervisors (Board) held study sessions on **Measure K** expenditures and anticipated revenue for fiscal years (FY) 2021-23. The Board-appointed **Measure K** sub-committee, consisting of Supervisor Pine and Supervisor Canepa, convened the study sessions to, among other things, work with staff to facilitate the Board's development of **Measure K** priorities and continuing initiatives for FYs 2021-23. The Board approved \$5 million in one-time loans or grants for the FY 2021-23 budget cycle, divided equally among the five supervisorial districts, for district-discretionary needs and projects. District 2 has submitted a request to use their district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

District/Project	Amount
District 2 (Supervisor Noelia Corzo) - HIP Housing's Self Sufficiency Program (SSP), which provides housing scholarships and intensive trauma-informed case management to low-income parents and transition aged youth who are in school.	\$25,000

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the Board in December 2018.

PROJECT SUMMARY:

This is a request to authorize a grant to HIP Housing, and resulting grant agreement, in an amount not to exceed \$25,000, to support the HIP Housing Self Sufficiency Program (SSP), which provides housing scholarships and intensive trauma-informed case management to low-income parents and transition aged youth who are in school. The County Executive’s Office will administer and manage the proposed agreement.

HIP Housing’s mission is to invest in human potential by improving the housing and lives of people in our community. HIP Housing enables people with special needs, either from income or circumstance, to live independent, self-sufficient lives in decent, safe, low-cost homes. To achieve their mission, HIP Housing provides Home Sharing, Self-Sufficiency, and Property Development programs.

Clients in HIP’s Self Sufficiency Program are set up with a unique housing plan and program case manager. The case managers each take on a caseload of clients and coordinate the delivery of three essential program elements: (1) housing scholarships, (2) trauma-informed case management, and (3) financial literacy, parenting, and life-skills training.

In FY 2022-2023, the Self Sufficiency Program’s total operating expenses are \$835,473. Besides staff salaries, the largest program expense is rental (housing) scholarships. In FY 2022-2023, HIP budgeted \$205,000 to cover the rental scholarships for families in the program who were not living in SHARE Homes (homes available to only to families in the Self Sufficiency Program, which is for parents currently in college or vocational training program) or receiving County funds. The Self Sufficiency Program benefits from a variety of funding sources including corporate and foundation grants, individual donors, event income, government funding, and earned income from non-SHARE Home properties. As funding fluctuates and is dependent on donor and foundation interest in a given year, HIP Housing seeks this **Measure K** grant.

The proposed **Measure K** funding will contribute to the SSP rental scholarship fund, and will specifically support one year of rental scholarships for three families in the SSP and residing in District 2.

Total Measure K Request: Not to Exceed \$25,000

The release of funds will be contingent on the execution of an agreement providing for the County’s confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

Maia Kosek, Grant Writer
800 South Claremont Street, Suite 210
San Mateo, CA 94402
mkosek@hiphousing.org
(650) 348-6660 ext. 343

PERFORMANCE MEASURES:

Description	Target
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Provide one year of rental scholarships for three families participating in the Self Sufficiency Program and residing in District 2.	Complete
Share report on outcome of participating families improving their financial well-being, including increasing income, savings, and credit scores, and decreasing their debt, and reaching their education and job training goals.	Complete

The County Attorney’s Office has reviewed and approved the agreement and resolution as to form.

FISCAL IMPACT:

There are sufficient **Measure K** funds for this specific FY 2022-23 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2022-23 Adopted Budget.