



# County of San Mateo

## Inter-Departmental Correspondence

**Department:** BOARD OF SUPERVISORS  
**DISTRICT 2**  
**File #:** 23-264

Board Meeting Date: 4/25/2023

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Michael P. Callagy, County Executive  
**Subject:** Use of District-Discretionary **Measure K** Funds - Supervisorial District 2

### **RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$30,000, to El Concilio of San Mateo County ("El Concilio") for expansion of its Health and Wellness program, and authorizing the County Executive, or designee, to execute the grant agreement.

### **BACKGROUND:**

**Measure K** is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

On March 9, 2021, and March 23, 2021, the Board of Supervisors (Board) held study sessions on **Measure K** expenditures and anticipated revenue for fiscal years (FY) 2021-23. The Board-appointed **Measure K** sub-committee, consisting of Supervisor Pine and Supervisor Canepa, convened the study sessions to, among other things, work with staff to facilitate the Board's development of **Measure K** priorities and continuing initiatives for FYs 2021-23. The Board approved \$5 million in one-time loans or grants for the FY 2021-23 budget cycle, divided equally among the five supervisorial districts, for district-discretionary needs and projects. District 2 has submitted a request to use their district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

<b>District/Project</b>	<b>Amount</b>
District 2 (Supervisor Noelia Corzo) - El Concilio: Expansion of Health and Wellness Program	\$30,000

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the

Board in December 2018.

**PROJECT SUMMARY:**

This is a request to authorize a grant to El Concilio, and resulting grant agreement, in an amount not to exceed \$30,000, to provide for an expansion of its Health and Wellness program, which provides culturally relevant support for residents of San Mateo County who need resources, including access to food, financial assistance, information and referral services, forms and translation. The County Executive’s Office will administer and manage the proposed agreement.

The grant will fund partial FTEs associated for this project, including a Program Director and a Case Worker as well as partial non-personnel expenses such as promotoras, and transportation expenses.

Grantee has been informed that Measure K grants are one-time and not recurring, so that Grantee will need to find other sources of funding for staff salaries and any other recurring expenses.

**Total Measure K Request: Not to Exceed \$30,000**

The release of funds will be contingent on the execution of an agreement providing for the County’s confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

El Concilio of San Mateo County  
Ana Avendaño  
3180 Middlefield Rd  
Redwood City, CA 94063

ana@el-concilio.com

**PERFORMANCE MEASURES:**

Description	Target
Hire an additional full-time caseworker and undergo 1770 hours of outreach and engagement, in order to expand resident outreach to an additional 600 residents of San Mateo County; to connect 60% of its clients to a caseworker for 1:1 assistance; and to expand awareness of how to access resources by up to 30%	Complete

The County Attorney’s Office has reviewed and approved the agreement and resolution as to form.

**FISCAL IMPACT:**

There are sufficient **Measure K** funds for this specific FY 2022-23 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2022-23 Adopted Budget.