



# County of San Mateo

## Inter-Departmental Correspondence

Department: COUNTY EXECUTIVE

File #: 23-216

Board Meeting Date: 4/11/2023

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Michael P. Callagy, County Executive

**Subject:** Use of District-Discretionary **Measure K** Funds - Supervisorial District 4

### **RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$25,000, to LifeMoves to support a unit kitchen renovation at the Haven Family House shelter in Menlo Park, and authorizing the County Executive, or designee, to execute the grant agreement.

**BACKGROUND:** **Measure K** is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

On March 9, 2021, and March 23, 2021, the Board of Supervisors (Board) held study sessions on **Measure K** expenditures and anticipated revenue for fiscal years (FY) 2021-23. The Board-appointed **Measure K** sub-committee, consisting of Supervisor Pine and Supervisor Canepa, convened the study sessions to, among other things, work with staff to facilitate the Board's development of **Measure K** priorities and continuing initiatives for FYs 2021-23. The Board approved \$5 million in one-time loans or grants for the FY 2021-23 budget cycle, divided equally among the five supervisorial districts, for district-discretionary needs and projects. District 4 has submitted a request to use their district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

District/Project	Amount
District 4 (Supervisor Warren Slocum) - LiveMoves to support a unit kitchen renovation at the Haven Family House shelter in Menlo Park	\$25,000

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the Board in December 2018.

### **PROJECT SUMMARY:**

This is a request to authorize a grant to LifeMoves, and resulting grant agreement, in an amount not to exceed \$25,000, to support a unit kitchen renovation at the Haven Family House shelter in Menlo Park. The County Executive's Office will administer and manage the proposed agreement.

District-discretionary Measure K funding for this organization has previously been provided as listed below:

<b>Year/Date of Approval</b>	<b>Amount Funded</b>	<b>Supervisor</b>	<b>Project</b>
<b>FY 21-22</b>			
6/28/22	\$25,500	Warren Slocum	Purchase and installation of three new water heaters at the Haven Family House shelter in Menlo Park. Executed contract never received and funds not spent.
6/14/22	\$227,564	Dave Pine	Two full-time Homeless Outreach Team (HOT) Case Managers to provide response services to the City of San Bruno and the City of South San Francisco Police Departments
<b>FY19-20</b>			
5/5/20	\$48,500	Warren Slocum	Renovation of 5 bathrooms at Haven Family House in Menlo Park.
4/7/2020	\$217,000	Dave Pine	Homeless Outreach Team case manager.
3/4/2020	\$48,270	Carole Groom	Improvements to the Vendome facility.
<b>FY18-19</b>			
9/4/2018	\$74,115	Warren Slocum	Redwood Family House: Interior drywall and painting, stucco work and exterior paint
<b>FY17-18</b>			
1/9/2018	\$40,805	Dave Pine	Redwood Family House: Fire suppression upgrade, installation of overhead sprinkler system.
1/9/2018	\$35,090	Don Horsley	Redwood Family House: Trenching and piping for fire line installation.
<b>FY16-17</b>			
3/28/2017	\$227,850	Warren Slocum	Redwood Family House and Haven Family House repairs: RFH: commercial water heater, security cameras, sub-floor and floor replacement in 9 bathrooms, balcony repair, roof replacement; HFH repairs include security cameras, lighting for children's play area.

4/11/2017	\$90,200	Carole Groom	First Step for Families (City of San Mateo) repairs and improvements: plumbing to expand laundry room, parking lights, exterior paint, flooring repairs in computer room and emergency staircase; and Vendome repairs: flooring repairs in men's and women's bathrooms.
<b>FY15-16</b>			
12/15/2015	\$56,925	Warren Slocum	Hoptel (East Palo Alto): new roof; Haven Family House: 5 water heaters and roof repair; Redwood Family House: asphalt repairs.
1/26/2016	\$79,000	Carole Groom	First Step for Families: New laminate flooring and 5 hot water heaters.

LifeMoves is the largest nonprofit organization committed to ending the cycle of homelessness for families and individuals in San Mateo and Santa Clara Counties. As a financially stable and purposeful organization, their mission, since 1987, has been to provide interim housing and supportive services for unsheltered families and individuals to rapidly return to stable housing and long-term self-sufficiency. LifeMoves operates over 20 facilities across the Peninsula and Silicon Valley, including twelve shelters, a drop-in center, and several permanent supportive housing sites. On any given night, the organization feeds, clothes, and houses more than 1,250 people, about 20% of whom are minor children.

Haven Family House is a family shelter located in a residential neighborhood in Menlo Park that primarily serves residents of Southern San Mateo County, including Menlo Park, East Palo Alto, and Belle Haven. The facility has 24 fully furnished one- and two-bedroom apartments, a large outdoor courtyard and playground, workshop and meeting rooms, a computer tutoring center, and a free, on-site child development center for toddlers and preschoolers. It is the only family shelter in Menlo Park.

Haven Family House nearly always operates at full capacity. During the pandemic, many families stayed longer than was typical prior to the Covid-19 outbreak and kitchens in the Haven units seemed to have experienced the brunt of the extended stays. LifeMoves will use the Measure K grant to rehabilitate the kitchen that requires the most significant repairs, located in unit 10. The work will include: installation of new cupboards, counters, undermount sink, and backsplash, along with associated hardware and plumbing.

### **Total Measure K Request: Not to Exceed \$25,000**

The release of funds will be contingent on the execution of an agreement providing for the County's confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

Aubrey Merriman, CEO  
LifeMoves

101 Constitution Drive  
Menlo Park, Ca 94025  
(650) 685-5880  
amerriman@lifemoves.org  
**PERFORMANCE MEASURES:**

Description	Target
Support a unit kitchen renovation at the Haven Family House shelter in Menlo Park (installation of new cupboards, counters, undermount sink, and backsplash, along with associated hardware and plumbing).	Complete

The County Attorney's Office has reviewed and approved the agreement and resolution as to form.

**FISCAL IMPACT:**

There are sufficient **Measure K** funds for this specific FY 2022-23 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2022-23 Adopted Budget.