



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY EXECUTIVE

File #: 23-144

Board Meeting Date: 3/14/2023

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Executive
Subject: Amendment to the Agreement with Corovan Moving and Storage Co.

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the County's agreement with Corovan Moving and Storage Co. to increase the maximum total payment amount by \$600,000 to \$1,100,000, extending the term through March 15, 2024, and replacing Exhibit B with Exhibit B1.

BACKGROUND:

On March 16, 2022, pursuant to this Board's Resolution No. 077305, which authorized the Director of Emergency Services, in connection with the County's response to the COVID-19 pandemic, to execute agreements for goods and services up to and including \$500,000, the County entered into an agreement (the "Agreement") with Corovan Moving and Storage Co. ("Corovan") for the provision of warehousing services for the storage of safety materials (including but not limited to isolation gowns, face shields, gloves, masks, aprons and goggles). Under the Agreement, Corovan is required to receive, manage and store safety materials in exchange for payment by the County in an amount not to exceed Five Hundred Thousand Dollars and Zero Cents (\$500,000.00) for the term beginning March 16, 2022 through March 15, 2023.

DISCUSSION:

The County continues to require Corovan's services to warehouse and manage safety materials for an additional year. As a result, the County wishes, with this Board's approval, to amend the Agreement ("Amendment 1") to increase the maximum payment amount authorized under the Agreement by \$600,000 to a new total amount not to exceed \$1,100,000, to extend the term of the Agreement through March 15, 2024, and to replace Exhibit B with Exhibit B1 (rev. March 28, 2023), specifying the revised payment terms.

The County Attorney's Office has reviewed the proposed amendment as to form.

FISCAL IMPACT:

Funding for the proposed amendment to the Agreement is included in the Non-Departmental

Services FY 2022-23 Adopted budget and will be included in the FY 2023-24 Recommended Budget.