



County of San Mateo

Inter-Departmental Correspondence

Department: GOVERNING BOARD

File #: 23-99

Board Meeting Date: 2/28/2023

Special Notice / Hearing: Complied with 10 Day Notice
and Publication;
Special Hearing Required
Vote Required: Majority

To: Honorable Board of Supervisors, Acting as the Governing Board of the Oak Knoll Sewer Maintenance District

From: Ann M. Stillman, Director of Public Works

Subject: Annexation of Property to the Oak Knoll Sewer Maintenance District - Lands of Garcia and Hellstrom

RECOMMENDATION:

Acting as the Governing Board of the Oak Knoll Sewer Maintenance District, conduct a hearing:

- A) Open public hearing
- B) Close public hearing
- C) Adopt a resolution:
 1. Ordering the annexation of the Lands of Garcia and Hellstrom (762 Hillcrest Drive, Redwood City, APN 058-271-050) to the Oak Knoll Sewer Maintenance District; and
 2. Directing the Director of Public Works to transmit a copy of the resolution ordering annexation and file maps of said annexation with the appropriate agencies.

BACKGROUND:

The Oak Knoll Sewer Maintenance District (District) entered into an agreement (Agreement) with the City of Redwood City (City) that allows the District to provide sewer service to properties that are adjacent to District-owned and operated facilities.

Andrei Garcia and Sondra L. Hellstrom are the current owners of the property at 762 Hillcrest Drive, which is also identified as Assessor's Parcel Number 058-271-050. The owners have requested that the property be annexed to the District in order to receive sewer service. A hearing to consider an

annexation to the District is required pursuant to Section 4860 et. seq. of the Health and Safety Code.

This Board adopted Resolution No. 079427 on January 31, 2023, which set 9:00 a.m. on Tuesday, February 28, 2023, in Board Chambers as the time and place for a hearing to consider the annexation of the Lands of Andrei Garcia and Sondra L. Hellstrom to the District.

DISCUSSION:

The District is able to provide sewer service to the property. The District prepared a geographic description and plat map for the property being considered for annexation, which are attached to the Resolution as Exhibit “A” and “B”, respectively. The hearing to consider the proposed annexation has been properly noticed. Therefore, District recommends that the annexation be approved.

County Attorney has reviewed and approved the resolution as to form and the City has consented to the annexation by adopting Resolution No. 16049.

FISCAL IMPACT:

The property owners have paid or will pay all required fees for the parcel as follows:

- Annexation Processing Fee: \$1,800.00
- District Connection Fee: \$11,773.00
- Sewer Treatment Capacity Fee: \$177.00
- Plan Review Fee: \$300.00
- Sewer Inspection Permit Fee: \$300.00
- State Board of Equalization’s Recording and Mapping Fee: \$300.00
- Redwood City Wastewater Treatment and Sewer Facilities Fee: \$3,095.70

If the annexation is approved, the property owners will be subject to the annual sewer service charge levied by the District, which has been set at \$1,545 for Fiscal Year 2022- 23. The property owners will construct and pay for the sewer lateral that is necessary to bring sewer service to this property.

There is no impact to the General Fund.