



# County of San Mateo

## Inter-Departmental Correspondence

**Department:** HEALTH

**File #:** 23-114

Board Meeting Date: 2/28/2023

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Louise F. Rogers, Chief, San Mateo County Health  
Marc Meulman, Director, Public Health, Policy, and Planning

**Subject:** Agreement with AIDS Community Research Consortium for Food Services for HIV Program Clients

**RECOMMENDATION:**

Adopt a resolution authorizing an agreement with AIDS Community Research Consortium to provide a food service program for clients of the HIV Program for the term of March 1, 2023, through February 28, 2026, in an amount not to exceed \$1,500,000.

**BACKGROUND:**

The San Mateo County HIV Program has received federal Ryan White Part A funding to provide food services to San Mateo County residents affected by HIV/AIDS.

**DISCUSSION:**

Under this agreement, ACRC will provide food services to San Mateo County residents affected by HIV/AIDS. A Request for Proposals was released in December 2022, and ACRC was chosen by the selection committee.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The agreement and resolution have been reviewed and approved by the County Attorney as to form.

It is anticipated that 97% of clients who receive food services will report an improved nutrition and improved quality of life.

**PERFORMANCE MEASURE:**

Measure	FY 2021-22 Actual	FY 2022-23 Estimated
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Percentage of clients who receive food services that report an improved nutrition and improved quality of life	94% 135 clients	97% 140 clients
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**FISCAL IMPACT:**

The term of the agreement is March 1, 2023, through February 28, 2026. The amount of the agreement is not to exceed \$1,500,000 for the three-year term. Of that amount, \$348,000 is included in the Public Health, Policy and Planning FY 2022-23 Adopted Budget and \$500,000 is included in the FY 2023-24 Recommended Budget. Similar arrangements will be made for future years.

The payment provisions and levels of service in this agreement are similar to the previous agreement. There is no Net County Cost associated with this agreement, as Ryan White Part A is providing 100% of these funds.

**Attachment:**

RFP Matrix