



County of San Mateo

Inter-Departmental Correspondence

Department: GOVERNING BOARD

File #: 23-57

Board Meeting Date: 1/31/2023

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors, Acting as the Governing Board of the Oak Knoll Sewer Maintenance District

From: Ann M. Stillman, Director of Public Works

Subject: Annexation of Property to the Oak Knoll Sewer Maintenance District - Lands of Garcia and Hellstrom

RECOMMENDATION:

Acting as the Governing Board of the Oak Knoll Sewer Maintenance District, adopt a resolution setting Tuesday, February 28, 2023 at 9:00 a.m. at the regularly scheduled Board meeting, as the time and place for a hearing on the proposed annexation of the Lands of Garcia and Hellstrom (762 Hillcrest Drive, Redwood City, APN 058-271-050) to the Oak Knoll Sewer Maintenance District.

The Oak Knoll Sewer Maintenance District (District) entered into an agreement (Agreement) with the City of Redwood City (City) that allows the District to provide sewer service to properties that are adjacent to District-owned and operated facilities.

The Agreement requires properties that are proposed to be served by the District to be annexed to the District, and also requires the City to approve said annexation into the District. The City adopted Resolution No. 16049 on June 13, 2022 (attached), consenting to the proposed annexation of this property. Section 4860 et seq. of the Health and Safety Code authorizes this Board to adopt a resolution setting the time and place for the hearing upon the question of annexation and to conduct a hearing to determine whether the territory shall be annexed.

DISCUSSION:

Andrei Garcia and Sondra L. Hellstrom are the current owners of the property at 762 Hillcrest Drive, which is also identified as Assessor's Parcel Number 058-271-050. The owners have requested that the property be annexed to the District in order to receive sewer service.

Sewage treatment capacity for the property will be from rights allocated to the City by Silicon Valley Clean Water, owner of the treatment facilities serving the City and the area within the District. Department staff has determined that the property can be served through the facilities of the District and is recommending that a hearing be set for this Board's regular meeting of February 28, 2023, at

9:00 a.m., to consider the proposed annexation.

The required notices will be posted and published subject to this Board adopting the proposed resolution. County Attorney has reviewed and approved the resolution as to form.

FISCAL IMPACT:

The property owners have paid or will pay all required fees for the parcel as follows:

• Annexation Processing Fee:	\$1,800
• District Connection Fee:	\$11,773
• Sewer Treatment Capacity Fee:	\$177
• Plan Review Fee:	\$300
• Sewer Inspection Permit Fee:	\$300
• Miscellaneous Services Fee:	\$200
• State Board of Equalization's Recording and Mapping Fee:	\$300

If the annexation is approved, the property owners will be subject to the annual sewer service charge levied by the District which has been set for \$1,545 for Fiscal Year 2022-2023. The property owners will construct and pay for the sewer lateral that is necessary to bring sewer service to this property.

There is no impact to the General Fund.

Attachment: City of Redwood City Resolution No. 16049