



# County of San Mateo

## Inter-Departmental Correspondence

**Department:** ASSESSOR-COUNTY CLERK-  
RECORDER-ELECTIONS  
**File #:** 22-962

Board Meeting Date: 12/13/2022

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Mark Church, Assessor-County Clerk-Recorder & Chief Elections Officer  
**Subject:** Amendment 2 to Agreement with Triune Infomatics, Inc. to Provide Quality Assurance Testing Services for the Assessor Property Assessment System (APAS)

### **RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with Triune Infomatics, Inc. for the services of Kalpana Mishra, extending the term from November 3, 2021, through December 31, 2022, to November 3, 2021, through June 30, 2023, and increasing the amount payable by \$95,832 for a new not to exceed amount of \$295,194.

### **BACKGROUND:**

At the core of the business operations of the Assessor Clerk Recorder & Elections' (ACRE) Appraisal Services Division is a digital data management system which stores and processes data relating to the ownership, characteristics, and assessment values of all taxable properties in the County. At its December 11, 2018, meeting, this Board approved the APAS Agreement ("APAS Agreement") to replace the Assessor's legacy data management system. The term of the APAS Agreement includes a 3-year term to cover the project development and implementation of the system ("Development Agreement") and a post-project 10-year term for maintenance and operations of the system ("Maintenance Agreement").

The APAS project will have a transformative effect on a mission-critical business operation. It will automate many processes, modernize tools, improve workflows, and streamline internal and external interfaces with system users, fiscal stakeholders, and constituents. The expertise and labor of expert consultants is essential to supplement the efforts of our own staff, from both our appraisal and IT teams.

### **DISCUSSION:**

The APAS project was launched in January 2019 with Sapient for a 3-Year fixed price agreement to complete the project development and implementation by December 31, 2021. The project has faced many challenges during the COVID-19 pandemic requiring the APAS Agreement to be extended several times. This Board at its September 27, 2022 meeting, approved Resolution No. 079183 to the

APAS Agreement to extend the Development Agreement and Maintenance Agreement.

The current contract with Triune Infomatics, Inc. for the services of Kalpana Mishra to provide ongoing Quality Assurance Testing Services for the APAS project ends on December 31, 2022. ACRE Management is requesting the Board to extend the term of the Agreement from November 3, 2021, through December 31, 2022 to November 3, 2021 through June 30, 2023, and increase the amount payable by \$95,832 for a new not to exceed amount of \$295,194.

The County Attorney has reviewed and approved the resolution and amendment as to form.

**FISCAL IMPACT:**

Appropriations to cover the costs of this agreement are included in the Assessor-County Clerk-Recorder's FY 2022-23 Adopted Budget and will be included in future budgets. These costs will be fully funded by a transfer from Non-Departmental Services.