



County of San Mateo

Inter-Departmental Correspondence

Department: PUBLIC WORKS

File #: 22-1025

Board Meeting Date: 12/13/2022

Special Notice / Hearing: None
Vote Required: 4/5ths

To: Honorable Board of Supervisors

From: Ann M. Stillman, Director of Public Works

Subject: Agreement with Pacific Coast Dream Machines for the Annual Pacific Coast Dream Machines Event at the Half Moon Bay Airport

RECOMMENDATION:

Adopt a resolution authorizing:

- A) An agreement with Pacific Coast Dream Machines to conduct the annual Pacific Coast Dream Machines fundraising event at the Half Moon Bay Airport on the last Sunday of April 2023, 2024, and 2025; and
- B) A waiver of the 12,500-pound weight restriction at the Half Moon Bay Airport on the day of the event.

BACKGROUND:

Section 25536 of the Government Code provides that a board of supervisors, by 4/5ths vote, may enter into agreements to allow activities on County Airport property.

The annual Pacific Coast Dream Machines Event (Event) at the Half Moon Bay Airport (Airport) is the largest source of fundraising revenue for the nonprofit Coastsides Adult Day Health Center (CADHC) in Half Moon Bay. The CADHC provides services to vulnerable seniors and adults with disabilities by providing integrated health services, socialization, respite for caregivers at home, and much more. In previous years, the event has raised over \$100,000 for the CADHC in Half Moon Bay.

DISCUSSION:

The Department of Public Works (Department) recommends this Board approve the agreement for the 2023, 2024, and 2025 events which require Pacific Coast Dream Machines (PCDM) to:

- Comply with all County and State of California COVID-19 health and safety requirements for Outdoor Mega Events as updated; and

- Comply with Federal Aviation Administration (FAA) and County requirements for operating at the Airport including event setup, event day, and event breakdown; and
- Provide sufficient aviation-trained staffing to coordinate aircraft parking, aircraft displays, and aircraft rides; and
- Provide sufficient staffing to coordinate parking, perimeter security and the general policing of the Airport area to be used; and
- Coordinate vehicle traffic control with the Sheriff's Office and the California Highway Patrol; and
- Provide insurance coverage for the event that meets the requirements of the County Risk Manager; and
- Comply with County policies for the sale of alcohol, waste diversion, composting and recycling, and the use of compostable food service ware during the event.

County Airport staff have coordinated with the Half Moon Bay Airport tenants and businesses about the 2023 event and will coordinate relative to future year events. In addition, staff have reached out to the Midcoast Community Council (MCC) to advise them of the upcoming event and intent to propose another three-year term agreement to this Board.

Airport staff will submit a Certificate of Authorization or Waiver to the FAA for authority to conduct aircraft rides and motorized attractions during the event. A temporary FAA tower will operate during the events to accommodate additional arrivals and departures.

County Attorney has reviewed and approved the resolution and agreement as to form.

FISCAL IMPACT:

Pacific Coast Dream Machines will pay a facilities fee of \$1,000 per day, for five days for each annual event, for the use of the Airport. In addition, Pacific Coast Dream Machines will reimburse the Airport for staff time and expenses related to the event, and for any damage incurred.

There is no impact to the General Fund.