



# County of San Mateo

## Inter-Departmental Correspondence

**Department:** COUNTY EXECUTIVE

**File #:** 22-787

Board Meeting Date: 10/18/2022

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Michael P. Callagy, County Executive

**Subject:** **Measure K:** One-Time Grant to St. Francis Center of Redwood City to Support the Renovation of Four Affordable Housing Units

### **RECOMMENDATION:**

**Measure K:** Recommendation to:

- A) Adopt a resolution authorizing a one-time grant to St. Francis Center of Redwood City to support the renovation of four (4) affordable housing units in an amount not to exceed \$77,536, and authorizing the County Executive, or designee, to execute the agreement; and
- B) Approve an Appropriation Transfer Request (ATR) in the amount of \$77,536 appropriating Measure K funds from Non-Departmental Services Reserves to Non-Departmental Services Miscellaneous Other Contributions to support the rehabilitation of four affordable housing units at St. Francis Center of Redwood City.

### **BACKGROUND:**

St. Francis Center of Redwood City ("Center") provides services to families in the North Fair Oaks neighborhood and surrounding areas, including affordable housing, education, a youth center with an afterschool program, immigration counseling, food, clothing, laundry and shower facilities, community gardens, vaccination clinics and special holiday programs. The Center owns a number of residential properties, including a multi-unit complex located at 115 Northumberland in unincorporated Redwood City, where it provides affordable housing to clients.

### **DISCUSSION:**

The Center is in the process of renovating seven (7) housing units. Repairs include dry rot repair in the bathrooms, bathroom vanities, bathtubs, faucets, mirrors, ceramic tile, kitchen cabinets, countertops, windows, new stoves and refrigerators, and interior painting. The Center has raised funding for the renovation of three (3) of the units. This **Measure K** grant funding will pay for the renovations of the remaining four (4) housing units, located at 115 Northumberland.

These housing units will be specifically for low-income, very low-income, extremely low-income, or acutely low-income residents and families, and rents charged will not exceed the maximum affordable rent for the relevant income category, as determined by the County Department of Housing based on the State Income Limits for San Mateo County published annually by the California Department of Housing and Community Development. These families will also be eligible to participate in the many aforementioned wrap-around services offered at the Center. Families will pay rent that is well below market value, giving them the ability to achieve financial stability so they can transition into market rate apartments.

**PERFORMANCE MEASURE:**

Measure	Target
Renovation of four (4) housing units at 115 Northumberland, Redwood City	Completed

The County Attorney's Office has reviewed and approved the agreement and resolution as to form.

**FISCAL IMPACT:**

This total County fiscal obligation for this agreement shall not exceed \$77,536, which will be funded entirely through **Measure K** Reserves.