



# County of San Mateo

## Inter-Departmental Correspondence

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Department: HEALTH

File #: 22-809

Board Meeting Date: 10/18/2022

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Special Notice / Hearing: None  
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise F. Rogers, Chief, San Mateo County Health  
Chester J. Kunnappilly, MD, Chief Executive Officer, San Mateo Medical Center

Subject: Agreement with Kenton Fong, MD to Provide Specialty Plastic Surgery Services

### **RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with Kenton Fong, MD extending the term of the agreement by one month through November 30, 2022 and increasing the amount payable under the agreement by \$100,000 to an amount not to exceed \$775,000.

### **BACKGROUND:**

Specialty plastic surgery services are provided under the general direction of the Chief Medical Officer and the Medical Director of Specialty Services at San Mateo Medical Center (SMMC). Such care includes professional plastic surgery services, specifically in the area of non-cosmetic post traumatic, post-cancer, and hand-reconstructive care.

In September 2020, the County and Dr. Fong entered into an agreement for plastic surgery services for the term of September 15, 2020, through September 30, 2022, in an amount not to exceed \$650,000.

In August 2022, the parties amended the agreement to increase the contract amount by \$25,000 to an amount not to exceed \$675,000 and extend the agreement by one month through October 31, 2022.

### **DISCUSSION:**

Under this amendment, Dr. Fong has agreed to continue to provide plastic surgery services for one additional month, to allow for additional time to negotiate a new agreement.

County Administrative Memorandum B-1 provides that contracts for physicians are exempt from the Request for Proposals process.

The agreement and resolution have been reviewed and approved by the County Attorney as to form.

The resolution contains the County's standard provisions allowing amendment of the County fiscal obligations by a maximum of \$25,000 (in aggregate).

It is anticipated that Dr. Fong will arrive on time (within 15 minutes of start time) for each surgery and clinic schedules 90% of the time; review incoming referrals within one business day for urgent cases and three business days for routine cases 100% of the time; and at least 70% of patients who complete the Patient Satisfaction Survey would recommend Dr. Fong as a provider.

**PERFORMANCE MEASURE:**

Measure	FY 2021-22 Actual	FY 2022-23 Estimated
Percentage of time Dr. Fong reviews incoming referrals within one business day for urgent cases and three business days for routine cases	90%	90%
Percentage of time Dr. Fong reviews incoming referrals within one business day for urgent cases and three business days for routine cases	100%	100%
Percentage of patients who complete the Patient Satisfaction Survey that recommend Dr. Fong as a provider	≥70%	≥70%

**FISCAL IMPACT:**

The term of the amended agreement is October 1, 2020, through November 30, 2022. The amendment increases the contract amount by \$100,000 to an amount not to exceed \$775,000 for the twenty-six-month term. Funds in the amount of \$ 100,000 are included in the SMMC FY 2022-23 Adopted Budget.

Expenses at SMMC are covered by fees for services or third-party payors whenever possible. The portion of expenses for services provided to the medically indigent or to those covered by programs that do not meet the full costs of care is covered by the County's General Fund contribution to SMMC and is within the existing annual appropriation.