



County of San Mateo

Inter-Departmental Correspondence

Department: HEALTH

File #: 22-766

Board Meeting Date: 10/4/2022

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise F. Rogers, Chief, San Mateo County Health
Heather Forshey, Director, Environmental Health Services

Subject: Agreement with Advanced Chemical Transport, Inc dba ACTenviro for Processing Hazardous Waste

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Advanced Chemical Transport, Inc dba ACTenviro to process hazardous waste from the County's various household hazardous waste facilities for the term of October 4, 2022, through October 3, 2023, in an amount not to exceed \$700,000.

BACKGROUND:

Environmental Health Services' (EHS) Household Hazardous Waste (HHW) program was formally established in 1992, after passage of AB 939, the California Integrated Waste Management Act. This State law requires local jurisdictions, such as the County, to manage household hazardous waste programs to provide opportunities for residents, small businesses, and municipalities to safely reduce, reuse, recycle and/or dispose of residential hazardous wastes.

In operating its HHW program, EHS contracts with vendors to provide additional labor, equipment, supplies, transportation, and hazardous waste disposal services to support the collection of household hazardous waste. In March 2021, EHS conducted a Request for Proposals (RFP) to provide additional labor, equipment, supplies, transportation, and disposal services related to household hazardous wastes. EHS selected a provider, based on its ability to provide services, qualifications, and its competitive pricing. EHS now requires assistance in operating the HHW program, and thus seeks to contract with an additional provider to support the HHW program services.

Advanced Chemical Transport, Inc dba ACTenviro (ACTenviro) submitted a proposal for the same RFP conducted in March 2021 and met all of the RFP requirements. ACTenviro now has been selected as the most suitable provider for these services.

DISCUSSION:

ACTenviro, along with the original provider, will support the HHW program’s operational needs by supplying the program with 1) supplies related to hazardous waste collection and storage; 2) personnel to assist in operating multiple HHW collection events throughout the County; and 3) hazardous waste transportation and disposal services.

The resolution contains the County’s standard provisions allowing amendment of the County’s fiscal obligations by a maximum of \$25,000 (in aggregate).

The County Attorney has reviewed and approved the resolution and agreement as to form.

It is anticipated that 750,000 pounds of household hazardous waste will be collected and diverted from illegal land and water disposal.

PERFORMANCE MEASURE:

Measure	FY 2022-23 Estimated	FY 2023-24 Projected
Weight of household hazardous waste collected and diverted from illegal land and water disposal	650,000 pounds	750,000 pounds

FISCAL IMPACT:

The term of the agreement is October 4, 2022, through October 3, 2023. The total amount of the agreement shall not exceed \$700,000 for the one-year term. This amount is included in the EHS FY 2022-23 Recommended Budget. Similar arrangements will be made for future budget years. The program is funded through EHS fees assessed for each ton of solid waste landfilled, with no Net County Cost.