



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY EXECUTIVE

File #: 22-760

Board Meeting Date: 10/4/2022

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Michael P. Callagy, County Executive
Adam W. Ely, Project Development Unit Director

Subject: Amendment to the Agreement with Advanced Management and Consulting, LLC

RECOMMENDATION:

Adopt a resolution authorizing the President of the Board of Supervisors to execute an amendment to the agreement with Advanced Management and Consulting, LLC to provide on-call project and construction management services, increasing the amount payable by \$400,000 for a revised not to exceed contract value of \$1,500,000.

BACKGROUND:

The Project Development Unit (PDU) oversees multiple large capital projects which require substantial support from specialized consultants, including on-call project and construction managers responsible for managing design services, providing bidding assistance, developing construction management plans, overseeing construction, and performing other essential activities.

DISCUSSION:

Advanced Management and Consulting LLC (AMC) has provided excellent service on several large PDU projects including the County Parking Structure 2, Lathrop House Relocation, Skylonda Fire Station 58, and the San Mateo Medical Center Renovation Project. Based on their continued positive performance, staff recommends the County continue to work with AMC.

By executing an amendment to the AMC Agreement, the contract value will increase by \$400,000 for a revised not to exceed amount of \$1,500,000 to cover the duration and cost of anticipated work for current projects.

The resolution contains the County's standard provisions allowing amendment of the County fiscal obligations by a maximum of \$25,000 (in aggregate).

County Attorney has reviewed and approved the resolution and amendment as to form.

FISCAL IMPACT:

There is no additional Net County Cost as sufficient appropriations are included in the individual

construction project budgets. There is no impact to the General Fund.