



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 22-729

Board Meeting Date: 9/27/2022

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Ken Cole, Director, Human Services Agency  
**Subject:** Agreements with Sitike Counseling Center and El Centro de Libertad for Alcohol and Other Drug Assessment and Testing Services

### **RECOMMENDATION:**

Adopt a resolution authorizing execution of agreements with (1) Sitike Counseling Center and (2) El Centro de Libertad to provide alcohol and other drug assessment and testing services for the term of October 1, 2022 through September 30, 2025 in an amount not to exceed \$240,000 each.

### **BACKGROUND:**

The Human Services Agency's (HSA) Children and Family Services (CFS) branch utilizes contractors to provide alcohol and other drug assessments and testing for families connected to services. Substance abuse assessments and tests are critical tools that help social workers continuously assess parents' protective capacity to safely care for their children.

Testing services are the first step towards determining treatment plans for families and caregivers impacted by substance abuse. Drug assessment recommendations and testing results allow social workers to provide individualized rehabilitation plans to meet the needs of the clients. Through these services, parents have an opportunity to remain clean and sober, and focus on reunifying with their children.

On January 10, 2022, HSA issued a Request for Proposals (RFP) to identify providers of alcohol and drug assessment and testing services. Sitike Counseling Center (Sitike) and El Centro de Libertad (El Centro) were selected as providers. Both providers met the County's drug testing program criteria as listed in the RFP.

### **DISCUSSION:**

HSA requests to enter into agreements with Sitike and El Centro de Libertad to provide alcohol and other drug assessment and testing services by referral from CFS. These agreements will allow CFS to meet its court-ordered obligation to conduct drug assessments and testing, as well as assist social workers in monitoring parents' protective capacity to safely care for their children. Both have flexible

hours of operation that are convenient for families, as well as accredited staff experienced in working with populations served by CFS.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligation in each agreement by a maximum of \$25,000 (in the aggregate).

The agreements and resolution have been reviewed and approved by County Attorney as to form.

**PERFORMANCE MEASURE:**

<b>Measure</b>	<b>FY 2022-23 Target</b>	<b>FY 2023-24 Target</b>	<b>FY 2024-25 Target</b>
Percent of clients referred by the County that will be contacted within two (2) working days of referral to schedule a drug and/or alcohol screen	91%	92%	93%
Percent of positive drug/alcohol screens in which the social worker is notified within 48 hours of the initial results	91%	92%	93%

**FISCAL IMPACT:**

The term of these agreements is October 1, 2022 through September 31, 2024 and not to exceed \$240,000 each for a total obligation amount of \$480,000. Of the total amount, 70%, or \$336,000, is funded with State realignment revenue and 30%, or \$144,000, is Net County Cost. Budgetary appropriation for these agreements is included in the Child Welfare Services FY 2021-22 Adopted Budget and FY 2022-23 Recommended Budget. Similar arrangements will be made for future budgets.