



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 22-624

Board Meeting Date: 8/2/2022

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Ken Cole, Director, Human Services Agency  
**Subject:** Agreement with Samaritan House to provide Non-Congregate Homeless Shelter Services

**RECOMMENDATION:**

Adopt a resolution authorizing an agreement with Samaritan House to provide non-congregate homeless shelter services for the term of July 1, 2022 through June 30, 2024, for a total obligation amount not to exceed \$3,286,669.

**BACKGROUND:**

As part of the County's expansion of homeless shelter and housing services, the County is planning to open a new non-congregate shelter in the City of San Mateo. The County's long-term goal is to convert the site into affordable housing, but in the near term, the site will provide much-needed additional shelter capacity.

In December 2021, the State awarded San Mateo County \$13.5 million to purchase, rehabilitate, and operate the Stone Villa Inn as a non-congregate shelter. In March 2022, the County purchased Stone Villa Inn and began rehabilitation of the site to convert the property into the Stone Villa Shelter, a 44-unit non-congregate shelter serving adults (individuals and couples) experiencing homelessness.

In March 2022, the San Mateo County Human Services Agency (HSA) issued a Request for Proposals (RFP) to seek non-congregate homeless shelter services at Stone Villa Shelter, and Samaritan House was selected as the provider based on the evaluation criteria listed in the RFP.

**DISCUSSION:**

HSA is proposing the County enter into an agreement with Samaritan House to operate Stone Villa Shelter and provide non-congregate homeless shelter services for the term of July 1, 2022 to June 30, 2024 for a total obligation amount not to exceed \$3,286,669.

Stone Villa Shelter will be a short-term intervention designed to act as a safety net for households

that are unsheltered (living outdoors, in vehicles or other places not meant for human habitation). Under this agreement, Samaritan House will provide intensive services to assist clients with identifying and moving into permanent housing as quickly as possible. Individuals who enter the shelter will receive immediate short-term case management to address and resolve current crises, as well as case management focused on addressing barriers that prevent households from re-entering housing. These shelter services will provide an entry point into stabilization services and move households towards permanent housing as quickly as possible.

The agreement and resolution have been reviewed and approved by the County Attorney as to form.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in the aggregate).

It is anticipated for the term of this contract that 40% adult households will exit to a permanent housing situation. The average length of stay is targeted to be 120 days.

**PERFORMANCE MEASURE:**

Measure	FY 2022-23 Target	FY 2023-24 Target
Percentage of adult households who exited to a permanent housing situation	40%	40%

**FISCAL IMPACT:**

The term of this agreement is July 1, 2022 to June 30, 2024 for a total obligation amount not to exceed \$3,286,669. This agreement is funded by a combination of Homekey, American Rescue Plan Act, and other state and federal funds. Budgetary appropriation for this agreement is included in the FY 2022-23 Recommended Budget and will be included in the FY 2023-24 Recommended Budget. There is no Net County Cost associated with this agreement.