



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY EXECUTIVE

File #: 22-544

Board Meeting Date: 7/12/2022

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Executive
Subject: County Agreement with the Local Agency Formation Commission Recommendation

RECOMMENDATION:

Adopt a resolution authorizing the President of the Board of Supervisors to execute an agreement with the San Mateo Local Agency Formation Commission (LAFCo) for the provision of staffing, office space, and services for Fiscal Year 2022-2023.

BACKGROUND:

The San Mateo Local Agency Formation Commission is an independent commission consisting of two County Supervisors, two city council members, two special district members, and a public member. Government Code Section 56380 permits LAFCos to independently provide for personnel, office space, supplies, and legal counsel or to contract with another public agency for services. San Mateo LAFCo has contracted for these services with the County of San Mateo since 1996. The LAFCo agreement with San Mateo County includes staffing (LAFCo Executive Officer, Management Analyst, Administrative Secretary serving as Commission Clerk, and County Attorney serving as Legal Counsel), office space, and supplies.

DISCUSSION:

For Fiscal Year 2022-2023, the LAFCo contract amount is \$654,467, which is a not-to-exceed total. The contract amount includes salary and benefits for the LAFCo Executive Officer, Management Analyst, Administrative Secretary, Deputy County Attorney time, office space, and miscellaneous services and supplies. The agreement with the County allows San Mateo LAFCo to provide for staff services, office space, and legal counsel more cost effectively than if it operated in separate facilities and directly hired staff and legal counsel.

County Attorney's Office has reviewed and approved the resolution as to form.

FISCAL IMPACT:

LAFCo funds the agreement with application revenues, fund balance carryover, and inter-agency revenue from County, city, and special district contributions determined by State Law. The County

contribution to LAFCo is one-third of the net operating budget. For Fiscal Year 2022-2023, the County share of this LAFCo contract is approximately \$218,000.