



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY EXECUTIVE

File #: 22-477

Board Meeting Date: 6/28/2022

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Executive
Subject: Fourth Amendment to Agreement with HRSupport

RECOMMENDATION:

Adopt a resolution authorizing a fourth amendment to the agreement with HRSupport, to increase the amount payable under the agreement by \$2,200,000, to an amount not to exceed \$2,700,000, and granting of a waiver of the competitive bidding process pursuant to County Ordinance 2.83.050(e).

BACKGROUND:

On March 3, 2020, the County's Health Officer issued a "Declaration of Local Health Emergency Regarding Novel Coronavirus 2019," and the County Manager, as the County's Director of Emergency Services ("Director"), issued a proclamation of local emergency pursuant to Government Code section 8630 and Chapter 2.46 of the County's Ordinance Code, which proclamation was ratified by this Board on March 10, 2020, pursuant to Government Code section 8630, and extended by this Board on April 7, 2020, until such time as the local emergency is terminated ("COVID-19 Local Emergency").

In response to the COVID-19 Local Emergency, the County of San Mateo's Emergency Operations Center ("EOC") was engaged to assist in the County's response. Pursuant to Resolution No. 077305 of the San Mateo County Supervisors, and in accordance with Government Code Section 25502.7, on January 22, 2021 the County entered into an agreement with HRSupport for the provision of community vaccination clinics and homebound vaccine services for the County's COVID-19 response for an amount not-to-exceed \$200,000.00.

On March 13, 2021, the First Amendment was executed to add services for the vaccination of homebound residents and to revise the exhibits. On June 2, 2021, the Second Amendment was executed to revise exhibits and on October 1, 2021 the Third Amendment was executed to extend the term of the agreement to December 31, 2022, revise the existing exhibits and increase the not to exceed amount to \$500,000.00.

DISCUSSION:

Contractor has been a reliable partner to the County of San Mateo during the COVID-19 Local Emergency. The services provided under this Agreement include county-wide community vaccination sites and vaccine services homebound patients. Contractor's vaccination services have been a critical components of the County's COVID-19 response efforts. The EOC is requesting that this Board waive the formal solicitation process in order to ensure continuation of services to the public in response to the COVID-19 Local Emergency.

These services have significantly contributed to the success of the county-wide vaccination effort. Due to the ongoing COVID-19 Local Emergency, the County has a continuing need for the services provided by Contractor and staff therefore recommends this Board authorize a Fourth Amendment to the Agreement to increase the maximum amount payable thereunder by \$2,200,000, to an amount not-to-exceed \$2,700,000.

FISCAL IMPACT:

This amendment will increase the amount payable under the Agreement by \$2,200,000, bringing the total amount that may be expended under the Agreement to \$2,700,000. The Agreement was included in the FY2021-22 Adopted budget and anticipates that the \$2,200,000 will be claimed to Federal Emergency Management Agency. However, to the extent appropriate, these costs may ultimately be covered by reimbursement from funds provided through other state and/or federal funds that may be made available in connection with the County's response to the COVID-19 pandemic.