



# County of San Mateo

## Inter-Departmental Correspondence

Department: COUNTY EXECUTIVE

File #: 22-395

Board Meeting Date: 6/14/2022

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Michael P. Callagy, County Executive

**Subject:** Use of District-Discretionary **Measure K** Funds - Supervisorial District 1

### **RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$227,564 to LifeMoves for one year of funding for two full-time Homeless Outreach Team (HOT) Case Managers to provide response services to the City of San Bruno and the City of South San Francisco Police Departments, and authorizing the County Executive, or designee, to execute the grant agreement.

### **BACKGROUND:**

**Measure K** is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

On March 9, 2021, and March 23, 2021, the Board of Supervisors (Board) held study sessions on **Measure K** expenditures and anticipated revenue for fiscal years (FY) 2021-23. The Board-appointed **Measure K** sub-committee, consisting of Supervisor Pine and Supervisor Canepa, convened the study sessions to, among other things, work with staff to facilitate the Board's development of **Measure K** priorities and continuing initiatives for FYs 2021-23. The Board approved \$5 million in one-time loans or grants for the FY 2021-23 budget cycle, divided equally among the five supervisorial districts, for district-discretionary needs and projects. District 1 has submitted a request to use their district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

District/Project	Amount
District 1 (Supervisor Dave Pine) - LifeMoves: One year of funding for two full-time Homeless Outreach Team (HOT) Case Managers, dedicated to response services to the City of San Bruno and the City of South San Francisco Police Departments, as well as intensive outreach services to individuals experiencing homelessness in those communities.	\$227,564

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the Board in December 2018.

**PROJECT SUMMARY:**

The LifeMoves “Homeless Outreach Team” (HOT) has been providing supportive services to communities in northern San Mateo County since the fall of 2017 under various services agreements. The current services agreement providing response services to the City of San Bruno and the City of South San Francisco Police Departments, as well as intensive outreach services to individuals experiencing homelessness in those communities, is scheduled to end on June 30, 2022. Once the funding ends, there will be a significant service gap to unsheltered individuals living in these areas.

This is a request to authorize a grant to LifeMoves, and resulting grant agreement, in an amount not to exceed \$227,564, to provide for two (HOT) Case Managers, who would be dedicated to providing response services to the City of San Bruno and the City of South San Francisco Police Departments, as well as intensive outreach services to individuals experiencing homelessness in those communities. The Human Services Agency will administer and manage the proposed agreement.

District-discretionary **Measure K** funding for this organization has previously been provided as listed below:

Year/Date of Approval	Amount Funded	Supervisor	Project
FY19-20			
4/7/2020	\$217,000	Dave Pine	One full-time “Homeless Outreach Team” Case Manager dedicated to providing response services to the San Bruno and South San Francisco Police Departments.
FY18-19			
9/4/2018	\$74,115	Warren Slocum	Redwood Family House: Interior drywall and painting, stucco work, and exterior paint
FY17-18			
1/9/2018	\$40,805	Dave Pine	Redwood Family House: Fire suppression upgrade, installation of overhead sprinkler system
1/9/2018	\$35,090	Don Horsley	Redwood Family House: Trenching and piping for fire line installation
FY16-17			
3/28/2017	\$227,850	Warren Slocum	Redwood Family House (RFH) and Haven Family House (HFH): repairs: RFH repairs include commercial water heater, security cameras, sub-floor and floor replacement in 9 bathrooms, balcony repair, roof replacement; HFH repairs include security cameras, lighting for children's play area.
4/11/2017	\$90,200	Carole Groom	First Step for Families (City of San Mateo): repairs and improvements: plumbing to expand laundry room, parking lights, exterior paint, flooring repairs in computer room and emergency staircase; and Vendome repairs: flooring repairs in men's and women's bathrooms.
FY15-16			

12/15/2015	\$56,925	Warren Slocum	Hoptel (East Palo Alto): new roof; Haven Family House: 5 water heaters and roof repair; Redwood Family House: asphalt repairs.
1/26/2016	\$79,000	Carole Groom	First Step for Families: New laminate flooring and 5 hot water heaters.

The proposed district-discretionary **Measure K** funds will fund two full-time Case Managers, who will be part of the LifeMoves HOT. These persons will be dedicated to providing response services to the San Bruno and South San Francisco Police Departments. Services will also include connection of unsheltered individuals to mainstream benefits, health care, shelter, and other available services.

LifeMoves works collaboratively with law enforcement organizations throughout the County, and communicates frequently with police department representatives regarding homeless individuals and related issues. This includes discussing areas where homeless individuals may sleep or camp, as well as concerns from local merchants that homeless individuals are affecting their business.

LifeMoves will provide the following services:

- Respond to calls from participating police departments within 24 hours, to increase visibility and services to homeless individuals in the area.
- Provide outreach services, with two dedicated HOT Case Managers, to unsheltered individuals experiencing homelessness in the participating communities.
- Provide intensive case management services to approximately 50 individuals each year.
- Work with San Bruno and South San Francisco police to identify where homeless individuals reside, work to develop trust and rapport with homeless individuals, make referrals to primary and behavioral health care, connect people to housing resources, and provide access to basic needs (such as meals, showers, toiletries, and emergency shelter).
- Lead and participate in Multi-Disciplinary Team meetings to strengthen the collaborative effort to effectively provide services to the unsheltered population in the region.

LifeMoves has seen an increase in the acuity and number of homeless individuals with mental health and substance abuse conditions. LifeMoves brings its expertise in developing rapport with this hard-to-serve population. The LifeMoves Homeless Outreach members have in the past made, and continue to make, great strides in overcoming client barriers through collaboration with partner organizations to help clients connect with services and provide resources and linkages to help them find housing.

The project will begin on July 1, 2022, and continue through June 30, 2023. Budget costs above this one-time grant of district-discretionary **Measure K** funds will be funded from private philanthropy.

Budget Proposal below:

LifeMoves Budget Proposal				
Funding for Dedicated Homeless Outreach Services				
July 1, 2022 - June 30, 2023				
<i>Direct Labor</i>				
Position	Hourly Rate	FTE	Hours	DL Cost
Case Manager	28	2	2080	116,480.00
Fringe Benefits			37%	43,097.60
Total Direct Labor				\$159,577.60
<i>Other Direct Costs</i>				
Direct Costs	Details		Cost	
Client Assistance			7,000.00	
Transportation			2,000.00	
Total Direct Costs			\$9,000.00	
<i>Indirect Costs</i>				
Administrative Costs			10%	20,687.62
Outreach Operating Costs			24%	38,298.62
Total Indirect Costs			\$58,986.25	
<b>Total</b>				<b>\$227,563.85</b>

**Total Measure K Request: Not to Exceed \$227,564**

The release of funds will be contingent on the execution of an agreement providing for the County’s confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

Contact Information:

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**PERFORMANCE MEASURES:**

Description	Target
Provide Case Management	50 Clients

The County Attorney’s Office has reviewed and approved the resolution authorizing this grant agreement as to form.

**FISCAL IMPACT:**

There are sufficient **Measure K** funds for this specific FY 2021-22 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2021-22 Adopted Budget.