



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN SERVICES AGENCY

File #: 22-513

Board Meeting Date: 6/28/2022

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Ken Cole, Director, Human Services Agency
Subject: Agreements with Core Service Agencies

RECOMMENDATION:

Adopt a resolution authorizing:

- A) The President of the Board of Supervisors to execute agreements to provide Core Agency and Lifeline Transportation services for the term of July 1, 2022, through June 30, 2025 in the following amounts: (1) Coastside Hope, \$603,988; (2) Pacifica Resource Center, \$569,923; (3) Puente de la Costa Sur, \$349,495; (4) Samaritan House, \$2,028,157; (5) Samaritan House (South Program), \$713,179; (6) Young Men's Christian Association (YMCA) of San Francisco, \$884,506; (7) Daly City Peninsula Partnership Collaborative, \$980,085; and
- B) The Human Services Agency Director, or designee, to execute an agreement to provide Core Agency and Lifeline Transportation services for the term of July 1, 2022 through June 30, 2025 with the City of Redwood City (Fair Oaks Community Center) in the amount of \$938,379.

BACKGROUND:

Core Service Agencies provide critical safety-net (Core) services to vulnerable, low-income San Mateo County residents, including emergency food and referral, emergency rental assistance, information on housing resources, utility bill financial assistance, transportation assistance, and referral to the homeless Coordinated Entry System through which residents experiencing homelessness can be assessed and connected to homeless services. San Mateo County residents have a need for Core services, particularly those who are facing additional challenges due to impacts from the COVID-19 pandemic, extremely high housing costs, and other challenges.

On January 20, 2022, the Human Services Agency (HSA) issued a Request for Proposals (RFP) for Core Service Agency (safety-net) services. An evaluation committee met, and using the criteria outlined in the RFP, selected multiple agencies to provide Core services throughout the County. The following providers will participate in the County's Core Service Network as a Core Service Agency and will provide services in the below designated areas:

	Core Service Agency	Designated Service Area
1	Coastside Hope	El Granada, Half Moon Bay, Montara, and Moss Beach
2	Pacifica Resource Center	Pacifica
3	Puente de la Costa Sur	La Honda, Loma Mar, Pescadero, and San Gregorio
4	Samaritan House	San Mateo, Belmont, Burlingame, Foster City, Hillsborough, Millbrae, and San Carlos
5	Samaritan House (South Program)	East Palo Alto and Menlo Park
6	YMCA of San Francisco	Brisbane, San Bruno, and South San Francisco
7	Daly City Peninsula Partnership Collaborative	Daly City, Broadmoor, and Colma
8	City of Redwood City (Fair Oaks Community Center)	North Fair Oaks, Redwood City, Portola Valley, Redwood Shores, Atherton, and Woodside

DISCUSSION:

HSA is requesting the Board authorize agreements with each of the Core Service Agencies (shown in table above at Nos. 1-7) to provide safety-net and transportation services for the term of July 1, 2022, through June 30, 2025.

HSA further requests that the Board authorize the Director of HSA, or designee, to execute an agreement with the City of Redwood City (Fair Oaks Community Center), to accommodate their contract review and execution process which may not be completed by this board meeting date.

The total allocation amount is \$7,031,712 for Core Services and \$36,000 for Lifeline Transportation Services. The total combined obligation amount is **\$7,067,712**.

These agreements will allow the Core Service Agencies (Cores) to provide safety-net and Lifeline Transportation services such as emergency rental assistance, emergency food assistance, referrals to homeless services via the Coordinated Entry System, and connections to many other community resources to help households meet their basic needs. The Cores serve thousands of San Mateo County residents who need support to meet their basic needs. It is projected that over 40,000 individuals will be served by the Cores in FY 2022-23.

Transportation services include the provision of SamTrans bus tickets, passes, and Clipper Cards for eligible low-income San Mateo County residents who are participating in self-sufficiency, employment, and/or family stability activities. Lifeline Transportation services will be available through 2022 and constitute one small part of the array of Core (safety-net) services offered by each provider.

The resolution contains the County’s standard provisions allowing amendment of the County’s fiscal obligation by a maximum of \$25,000 for each agreement (in the aggregate).

County Attorney has reviewed and approved the agreement and resolution as to form.

It is anticipated for the term of this agreement that 100% of individuals who request food, will receive

food either directly or through a referral to, or enrollment in, a food program.

PERFORMANCE MEASURE:

Measures	FY 2022-23 Target	FY 2023-24 Target	FY 2024-25 Target
Of individuals who request food, percentage who will receive food, either directly or through a referral to, or enrollment in, a food program.	100%	100%	100%

FISCAL IMPACT:

The term of the eight (8) agreements is July 1, 2022 through June 30, 2025. The total obligation amount for all agreements combined is \$7,067,712.

The total amount allocated for Core (safety-net) services is \$7,031,712 and is 100% funded by Net County Cost. Budgetary appropriation for this agreement is included in the FY 2022-23 Recommended Budget and will be included in subsequent future budgets.

The total amount allocated for Lifeline Transportation services is \$36,000, for FY 2022-23 only, and is funded through a Memorandum of Understanding between SamTrans and the County of San Mateo. Funding provided by SamTrans is sourced with local tax revenue, and provides cost recovery at 80%, or \$28,800, with the balance of \$7,200 funded by Net County Cost. Budgetary appropriation for this is included in the FY 2022-23 Recommended Budget.