



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN SERVICES AGENCY

File #: 22-505

Board Meeting Date: 6/28/2022

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Ken Cole, Director, Human Services Agency

Subject: **Measure K:** Agreement with LifeMoves for Homeless Shelter Services

RECOMMENDATION:

Measure K: Adopt a resolution authorizing a waiver of the Request for Proposals process and approving execution of an agreement with LifeMoves to provide homeless shelter services, for the term of July 1, 2022 through June 30, 2023, for a total obligation amount not to exceed \$2,104,328.60.

BACKGROUND:

Homeless shelter services are an essential component of the County's homeless crisis response system, which aims to assist people experiencing homelessness with returning to permanent housing. After obtaining Board approval on June 27, 2017, by Resolution No. 075297, the County entered into an agreement with LifeMoves to provide adult and family homeless shelter services for the term of July 1, 2017 through June 30, 2020 for a total obligation amount not to exceed \$1,781,152. Through three (3) subsequent amendments, the term was extended through June 30, 2022 for a new term of July 1, 2017 to June 30, 2022, and funding was added for a new total obligation amount not to exceed \$7,964,339.20.

The COVID-19 Pandemic has produced a unique set of challenges for people experiencing homelessness in San Mateo County and has also created challenges for programs that serve people experiencing homelessness. Homeless shelter providers have continued to provide essential emergency shelter services to an influx of residents in need of assistance during the pandemic and have had to modify shelter operations to ensure the safety of shelter residents. This includes completing daily health screenings, coordinating testing, and modifying other areas of shelter operations to ensure safety and minimize risk of the spread of COVID-19 among shelter residents and staff.

DISCUSSION:

The current agreement between the County and LifeMoves has reached a 5-year maximum term limit and is set to expire on June 30, 2022. This one-year agreement would allow the provider to continue

to operate and provide homeless shelter services without a gap in service to residents in San Mateo County.

Under this agreement, LifeMoves will provide emergency shelter, housing-focused case management, and service linkages to support individuals and families who are unsheltered and are in need of support in order to stabilize towards permanent housing as quickly as possible, as well as provide inclement weather services during the San Mateo County Inclement Weather Program activations.

Pursuant to Section 2.83.070 of the County Ordinance Code, the Board of Supervisors may waive the requirement for a request for proposals in any situation where the Board of Supervisors determines that the best interest of the County could be served without the necessity of requests for proposals. It is in the best interest of the County to waive the RFP process because conducting an RFP during FY 2021-22 would divert provider attention from responding to the critical needs of San Mateo County's vulnerable community members impacted by the COVID-19 pandemic. Conducting the RFP process at that time, which would have included applicants developing proposals during the peak of the Omicron surge, would have likely resulted in a gap in services due to the attention required by agencies that provide homeless services to respond to the COVID-19 pandemic and in particular the Omicron surge. HSA anticipates issuing an RFP during FY 2022-23.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligation by a maximum of \$25,000 for the agreement.

County Attorney has reviewed and approved the agreement and resolution as to form.

It is anticipated for the term of this agreement that 40% of adult shelter program participants will exit into a permanent housing situation, and the average length of stay for adult shelter program participants will be 75 days or less. It is also anticipated for the term of this agreement that 85% of family shelter program participants will exit into a permanent housing situation, and the average length of stay for family shelter program participants will be 120 days or less.

PERFORMANCE MEASURE:

Measures	FY 2022-23 Target
Percentage of all adult shelter program leavers who exit to a permanent situation	40%
Average length of stay for adult shelter program participants in the Adult Shelter	75 days
Percentage of all family shelter program leavers who exit to a permanent situation	85%
Average length of stay for family shelter program participants	120 days

FISCAL IMPACT:

The term of this agreement is July 1, 2022 through June 30, 2023. The County's fiscal obligation under this agreement is \$2,104,328.60. Of this amount, \$360,314.60 is funded by **Measure K** Sales and Use Tax Revenue; \$1,744,014 is Net County Cost funded. Budgetary appropriation for this obligation is included in the FY 2022-23 Adopted Recommended Budget.