



County of San Mateo

Inter-Departmental Correspondence

Department: GOVERNING BOARD

File #: 22-487

Board Meeting Date: 6/28/2022

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors, Acting as the Governing Board of the Ten County Sewer/Sanitation Districts

From: Ann M. Stillman, Interim Director of Public Works

Subject: Sewer Service Charges Report for Fiscal Year 2022-23 for the Ten County Sewer Maintenance and Sanitation Districts Governed by the Board of Supervisors

RECOMMENDATION:

Acting as the Governing Board of the ten County Sewer Maintenance and Sanitation Districts adopt a resolution setting Tuesday, July 26, 2022 at 9:00 A.M. at the regularly scheduled Board meeting as the time and date for a public hearing on:

- A) Filing of the sewer service charges report for Fiscal Year 2022-23 for the ten (10) County Sewer Maintenance and Sanitation Districts based on the sewer service rates set for Fiscal Year 2022-23; and
- B) Directing the necessary notices for said hearing.

BACKGROUND:

Sewer service charges are collected on the property tax bill. The charges are based on sewer service rates approved by this Board.

On July 21, 2020, this Board approved the sewer service rates for eight of the ten (10) County Sewer Maintenance and Sanitation Districts (Districts) for three fiscal years (FY 2020-21 through FY 2022-23) and set sewer service rates for one fiscal year (FY 2020-21) for the Burlingame Hills Sewer Maintenance District (BHSMD) and Crystal Springs County Sanitation District (CSCSD).

On July 20, 2021, this Board approved the sewer service rates for the BHSMD and CSCSD for three fiscal years (FY 2021-22 through FY 2023-24).

DISCUSSION:

The Districts governed by this Board serve approximately 12,000 properties and finance the operation and maintenance of approximately 150 miles of sewer mains as well as the cost of treating

the sewage collected by the Districts. Virtually all revenue to provide these services in each district is generated by the sewer service charges that are levied on the property owner's tax bill. The FY 2022-23 Sewer Service Charges Report, which is being prepared concurrently with this report, contains the individual charge for each parcel of real property receiving sewer service from the ten (10) Districts.

Adopting a resolution setting the time and place for the public hearing is the first step in the process and is procedural. The process to be followed to adopt the sewer service charges includes:

- 1) Hold a public hearing on the Sewer Service Charges for the ten (10) Districts calculated based on the adopted sewer service rates.
- 2) After closing the public hearing, this Board may adopt the charges as presented, modify any charges in the report, or overrule any or all objections.

County Attorney has reviewed and approved the resolution as to form.

FISCAL IMPACT:

There is no fiscal impact by setting the public hearing. However, levying the individual sewer service charge, which can occur after the public hearing, will result in charges being levied on those parcels receiving sewer service. The approved rates upon which the sewer service charges will be based for FY 2022-23 for each equivalent residential unit are:

Sewer Maintenance Districts

Burlingame Hills	\$1,892
Edgewood	\$1,655
Emerald Lake Heights - Zone 1	\$1,715
Emerald Lake Heights - Zone 2	\$1,715
Fair Oaks	\$1,015
Harbor Industrial	\$ 645
Kensington Square	\$1,650
Oak Knoll	\$1,545

County Sanitation Districts

Crystal Springs	\$1,747
Devonshire	\$1,620
Scenic Heights	\$2,195

There is no direct impact to the General Fund. However, sewer service charges are levied on property that is either leased or owned by the County where sewer service is provided.