



# County of San Mateo

## Inter-Departmental Correspondence

---

**Department:** BOARD OF SUPERVISORS  
DISTRICT 3  
**File #:** 22-162

Board Meeting Date: 3/8/2022

---

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Supervisor Don Horsley, District 3  
**Subject:** Reappointment to the San Mateo County Planning Commission

**RECOMMENDATION:**

Recommendation for the reappointment of Lisa Ketcham to the San Mateo County Planning Commission, representing District 3, for a term ending December 31, 2022.

**BACKGROUND:**

The Planning Commission serves the County and its communities by preparing, administering, and enforcing land use plans and development regulations that protect public safety, preserve agricultural and environmental resources, address housing and transportation needs, and create healthy and prosperous communities, in a manner that fosters community engagement and provides exceptional levels of service. Pursuant to the San Mateo County Ordinance Code, a Commissioner shall be appointed to the Planning Commission from each of the County's five supervisorial Districts.

As per the bylaws for the Commission, the term of office for each member shall coincide with the term of the office of the Supervisor of the supervisorial district in which the member resides, with each term being a 4-year term, for a maximum of 12 years. Supervisor Don Horsley's final term ends in January of 2023.

**DISCUSSION:**

Supervisor Don Horsley recommends the appointment of Lisa Ketcham to serve as the District 3 representative to the San Mateo County Planning Commission. Per bylaws, commissioners serve for a term coinciding with the Supervisor's term. Since Supervisor Don Horsley's term on the Board of Supervisors ends January 2023, Lisa's term will reflect as ending December 31, 2022.

Lisa Ketcham is being recommended for reappointment since beginning service on the Planning Commission in 2018. Lisa Ketcham has lived on the coastside for over 20 years and is a former member of the San Mateo County Midcoast Community Council. Her ability to analyze planning matters keeping in mind the perspective of the local community and the region as well as her

attention to detail make her well suited to continue to serve as a Planning Commissioner.

**FISCAL IMPACT:**

None.