



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HEALTH

**File #:** 22-248

Board Meeting Date: 4/5/2022

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Louise F. Rogers, Chief, San Mateo County Health  
Scott Gilman, Director, Behavioral Health and Recovery Services

**Subject:** Amendment to the Agreement with Millbrae Assisted Living Home, LLC for Residential Care Services

**RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with Millbrae Assisted Living Home, LLC for residential care services, increasing the amount by \$565,760 to an amount not to exceed \$2,668,160, with no change to the term.

**BACKGROUND:**

Since December 17, 1985, the Board has approved resolutions authorizing expenditures for residential care facilities serving mentally ill clients, to provide residential care services for adults. The latter services enhance successful community living and avoid a more costly and higher level of care.

On August 3, 2021, your Board approved an agreement with Millbrae Assisted Living Home, LLC (MALH) for residential care services, for the term of July 1, 2021 through June 30, 2024, in an amount not to exceed \$2,102,400.

**DISCUSSION:**

MALH will provide services to clients of Behavioral Health and Recovery Services (BHRS). MALH will provide 24 beds for BHRS clients who are difficult-to-place, and augmented services for seriously mentally ill clients who require a higher level of care and supervision. Examples of these higher-level services include intensive mental health services, social skills training, and assistance with daily living activities.

Under the B-1 Administrative Memorandum, the selection of providers of residential services for mental health clients is exempt from the Request for Proposals requirement.

It is now necessary to amend this agreement to add eight more beds to a new total of 32 beds, increasing the maximum amount by \$565,760.

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The amendment and resolution have been reviewed and approved by County Counsel as to form.

The resolution contains the County's standard provisions allowing amendment of the County fiscal obligations by a maximum of \$25,000 (in aggregate).

It is anticipated that 75% of clients admitted to the facility will not require an acute hospitalization within 14 days of admission

**PERFORMANCE MEASURE:**

<b>Measure</b>	<b>FY 2021-22 Estimated</b>	<b>FY 2022-23 Projected</b>
Percentage of clients admitted to the facility who do not require an acute hospitalization within 14 days of admission	N/A*	75% 24 clients

\* This is a new performance measure.

**FISCAL IMPACT:**

The term of the amended agreement is July 1, 2021 through June 30, 2024. This amendment increases the contract amount by \$565,760, to an amount not to exceed \$2,668,160. Funds in the amount of \$796,800 are included in the BHRS FY 2021-2022 Adopted Budget. Of that amount it is anticipated that \$100% will be funded by Mental Health Services Act. Similar arrangements will be made for future years.