



County of San Mateo

Inter-Departmental Correspondence

Department: PUBLIC WORKS

File #: 22-295

Board Meeting Date: 4/19/2022

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Ann M. Stillman, Interim Director of Public Works
Subject: Reconstruction of Encina Avenue
(County Project No. RW935; Project File No. E5044000)

RECOMMENDATION:

Adopt a resolution:

- A) Adopting plans and specifications, including conformance with prevailing wage scale requirements for the Reconstruction of Encina Avenue from Middlefield Road to End in the North Fair Oaks Area; and
- B) Authorizing the Director of Public Works to call for sealed proposals to be received by Wednesday, May 18, 2022 at 2:30 p.m., in the office of the County Executive/Clerk of the Board of Supervisors; and
- C) Authorizing the Director of Public Works to extend the call for bids and bid opening up to sixty (60) calendar days beyond the time and date originally set forth by the Board of Supervisors.

BACKGROUND:

On June 18, 2002, this Board adopted Resolution Nos. 065329 and 065330, which established minimum road standard options and a priority list for road improvements in the North Fair Oaks area, respectively.

DISCUSSION:

Encina Avenue, from Middlefield Road to End, is the next street on the North Fair Oaks area road priority list to be considered for reconstruction. The Reconstruction of Encina Avenue from Middlefield Road to End (Project) includes one block, from Middlefield Road and Oak Drive, in which the County/Town of Atherton (Town) jurisdictional boundary is at the center of the road right-of-way. The Department surveyed all property owners along the street in the unincorporated area to determine the minimum road standards to be used in the design of the road improvements. The road standards to be used for this Project are based on the results of the property owner survey and

discussions with the Town. From Oak Drive to end, and within the County limits two 9-foot wide travel lanes with 2-foot wide valley gutters on each side will be installed. From Middlefield Road to Oak Drive, within the County limits, a 9-foot wide travel way with a 6-inch concrete band will be installed and within the Town limits the road will be constructed to the existing roadway width with a wooden header board installed along the outside edge of the roadway.

The Fair Oaks Sewer Maintenance District and the Town have requested that work involving affected sanitary sewer and road improvements be performed in conjunction with this Project. Including said work as part of the Project will minimize disruption to the residents and property owners. The plans and specifications for the work have now been prepared and staff is recommending that this Board authorize calling for bids for the proposed work.

The County Attorney has reviewed and approved the resolution as to form.

FISCAL IMPACT:

The estimated construction cost of the Project is \$2,000,000. The Project will be financed as follows:

Senate Bill 1 Road Maintenance and Rehabilitation Account (SB 1)	\$ 940,000
Road Mitigation Fees (South Bayside)	\$ 200,000
Fair Oaks Sewer Maintenance District**	\$ 900,000
Town of Atherton*	\$ <u>60,000</u>
Total Cost	\$ 2,000,000

*Resolution No. 078188, executed by this Board on May 18, 2021, authorized the Director of Public Works to enter into agreements with public agencies and utility companies for work less than \$200,000 proposed to be done in conjunction with County road projects.

**Reimbursement for the cost of performing work for the Fair Oaks Sewer Maintenance District will be through individual agreements with the utility companies as authorized by this Board.

There is no impact on the General Fund.