



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY EXECUTIVE

File #: 22-241

Board Meeting Date: 4/5/2022

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Michael P. Callagy, County Executive
Adam Ely, Project Development Unit Director

Subject: Amendment to Agreement with Design Build Development Group, Inc. for Project Management Services

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the agreement with Design Build Development Group, Inc. to continue to provide construction management services for County projects and increasing the amount by \$5,000,000 to an amount not to exceed \$7,199,000.

BACKGROUND:

On January 1, 2019, the PDU entered into an agreement with Design Build Development Group, Inc. (DBDG) to provide project management support services. Since then, DBDG has successfully provided project management services in support of multiple projects including the County Office Building 3 Project and the South San Francisco Wellness Center Project.

DBDG continues to provide high quality consulting services in support of the PDU mission and project success. Their services include, among other things, day-to-day project management assistance and coordination, ongoing constructability review, change order analysis, and budget review and projection.

DISCUSSION:

By executing the amendment, the PDU will have the ability to continue to utilize the expertise of DBDG that covers the full spectrum of a project including but not limited to owner representation, project and construction management, design input and review, cost estimating, scheduling analysis, evaluation of work product, and enforcement of contract compliance.

The resolution contains the County's standard provisions allowing amendment of terms and increase of County fiscal obligations by a maximum of \$ 25,000 (in aggregate).

County Counsel has reviewed and approved the amendment and resolution as to form.

FISCAL IMPACT:

The not to exceed amount for the agreement is \$7,199,000 in aggregate. The cost of the contract will be funded by the budgets for the individual projects to which the consultant is assigned.