



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY MANAGER

File #: 22-020

Board Meeting Date: 1/11/2022

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Michael P. Callagy, County Manager

Subject: Use of District-Discretionary **Measure K** Funds - Supervisorial District 3

RECOMMENDATION:

Measure K: Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$12,000, to the San Mateo Resource Conservation District, a trusted County partner, for the 2022 Climate Change and Agriculture Workshop, and authorizing the County Manager, or designee, to execute the grant agreement.

BACKGROUND:

Measure K is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

On March 9, 2021, and March 23, 2021, the Board of Supervisors (Board) held study sessions on **Measure K** expenditures and anticipated revenue for fiscal years (FY) 2021-23. The Board appointed **Measure K** sub-committee, consisting of Supervisor Pine and Supervisor Canepa, convened the study sessions to, among other things, work with staff to facilitate the Board's development of **Measure K** priorities and continuing initiatives for FYs 2021-23. The Board approved \$5 million in one-time loans or grants for the FY 2021-23 budget cycle, divided equally among the five supervisorial districts, for district-discretionary needs and projects. District 3 has submitted a request to use their district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

District/ Project	Amount
District 3 (Supervisor Don Horsley) - San Mateo Resource Conservation District - 2022 Climate Change and Agriculture Workshop	\$12,000

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the Board in December 2018.

PROJECT SUMMARY:

This is a request to authorize a grant to the San Mateo Resource Conservation District for the 2022 Climate Change and Agriculture Workshop. The County Manager's Office will administer and manage the proposed agreement.

This request for \$12,000 in **Measure K** district-discretionary funds will be used to host a half-day workshop for San Mateo County farmers and ranchers to learn about how climate change may impact agricultural production, and to learn about opportunities to build resilience to climate change. Other organizations involved in the planning of the workshop include US Department of Agriculture's California Climate Hub, University of California Agriculture and Natural Resources, San Mateo County's Department of Agriculture, and Office of Sustainability.

District-discretionary **Measure K** funding for this organization has previously been provided as listed below:

- \$75,000 for El Granada Wildfire Resiliency Scoping Project (Sept 2021- July 2022)
- \$175,000 for Wildfire Risk Reduction (March 2019 - June 2020)

The contract start date will be December 14, 2021 due to the Board of Supervisors limited meeting schedule during December and January, and the consent-only agenda at the first January meeting.

Total Measure K Request: Not to Exceed \$12,000

The release of funds will be contingent on the execution of an agreement providing for the County's confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

San Mateo Resource Conservation District
Kellyx Nelson, Executive Director
80 Stone Pine #100
Half Moon Bay, CA 94019
(650) 712-7765 x102
kellyx@sanmateoRCD.org

PERFORMANCE MEASURES:

Measure	Details	Target
2022 Climate Change and Agriculture Workshop	Convene agricultural producers to discuss impacts of climate change and possible solutions	Complete

County Counsel has reviewed and approved the agreement and resolution as to form.

FISCAL IMPACT:

There are sufficient **Measure K** funds for this specific FY 2021-22 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2021-22 Adopted Budget.

Project Budget:

Personnel	
Executive Director	\$ 1,020.00
Program Manager	\$ 5,148.00
Project Manager	\$ 3,484.00
Administrative Officer	\$ 188.00
Supplies (pens, nametags, printing, masks, flip charts, etc.)	\$ 400.00
Refreshments (lunch and beverages)	\$ 1,360.00
Facilities Rental	\$ 400.00
Total	\$ 12,000.00

Personnel rates:

Executive Director - \$170

Program Manager - \$99

Project Manager - \$67

Administrative Officer - \$94