



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** COUNTY MANAGER

**File #:** 21-957

Board Meeting Date: 12/7/2021

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Michael P. Callagy, County Manager/Clerk of the Board  
**Subject:** Amendment to the Agreement with Skidmore, Owings, & Merrill LLP

**RECOMMENDATION:**

Adopt a resolution authorizing:

- A) The President of the Board of Supervisors to execute an amendment to the agreement with Skidmore, Owens, & Merrill, LLP, for architectural and engineering services for County Office Building 3 in the amount of \$754,030 for additional design service requests; and
- B) The Director of the Project Development Unit or designee to execute subsequent change orders that modify the terms and conditions increasing the maximum fiscal obligation by 10% in aggregate or \$965,820 for a total not to exceed contract value of \$10,624,016.

**BACKGROUND:**

On June 23, 2020, this Board adopted Resolution No. 077488 which authorized the President of the Board of Supervisors to execute an agreement with Skidmore, Owings, & Merrill, LLP (SOM) for the County Office Building 3 (COB3) architectural and engineering services in an amount not to exceed \$8,852,610. The agreement authorized various owner allowances for potential additional scope of work and services, and separately authorized additional change orders not to exceed 10% in aggregate or \$885,261.

**DISCUSSION:**

This amendment authorizes nine additional service requests in the amount of \$754,030, which will adjust SOM'S current contract value to \$9,658,196. These additional services include, *inter alia*, Furniture, Fixture, & Equipment (FF&E) consulting and management, Leadership in Energy and Environmental Design (LEED) Platinum certification design, construction document development extensions, mockup designs, and plans and specifications for building out the 3<sup>rd</sup> Floor of the building which will house the District Attorney's Offices.

County Counsel has reviewed and approved the agreement and resolution as to form.

**FISCAL IMPACT:**

Funding for this agreement is appropriated under the County's 2018 JPFA Lease Revenue Bonds.