



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** GOVERNING BOARD

**File #:** 21-944

Board Meeting Date: 12/7/2021

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**Special Notice / Hearing:** Complied with 10 Day Notice  
and Publication;  
Special Hearing Required  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors, Acting as the Governing Board of the Fair Oaks  
Sewer Maintenance District

**From:** Ann M. Stillman, Interim Director of Public Works

**Subject:** Annexation of Property to the Fair Oaks Sewer Maintenance District - Lands of Shorin

**RECOMMENDATION:**

Acting as the Governing Board of the Fair Oaks Sewer Maintenance District, conduct a public hearing:

- A) Open public hearing
- B) Close public hearing
- C) Adopt a resolution:
  - 1. Ordering the annexation of the Lands of Shorin (1166 Canada Road, Woodside, APN 072-130-280) to the Fair Oaks Sewer Maintenance District; and
  - 2. Authorizing execution of a supplemental agreement between the Town of Woodside and the Fair Oaks Sewer Maintenance District for the transfer of a sewer connection in the Redwood Creek Sewer Assessment District; and
  - 3. Directing the Director of Public Works to transmit a copy of the resolution ordering annexation and file maps of said annexation with the appropriate agencies.

**BACKGROUND:**

The Fair Oaks Sewer Maintenance District (District) entered into an agreement with the Town of Woodside (Town) on April 2, 1968 (Agreement) for the provision of sewage transmission and disposal of wastewater collected through the District facilities for properties within the corporate limits of the

Town and within the Town's Redwood Creek Main Trunk Sewer and Glens Collection System Assessment District (Assessment District). The subject property is within the Town and outside of the original boundary of the Assessment District.

James M. and Michelle M. Shorin are the current owners of the property within the Town at 1166 Canada Road, which is also identified as Assessor's Parcel Number 072-130-280. The owners have requested that the property be annexed to the District in order to receive sewer service. A hearing to consider an annexation to the District is required pursuant to Section 5820 et. seq. of the Streets and Highways Code.

This Board adopted Resolution No. 078514 on November 9, 2021, which set 9:00 A.M. on Tuesday, December 7, 2021 as the time and date for a hearing to be conducted by teleconference to consider the annexation of the Lands of Shorin to the District.

### **DISCUSSION:**

The Agreement provides that no parcel exterior to the boundary of the Assessment District shall be permitted to connect to the sewer system acquired or constructed by the Assessment District without first obtaining the approval of both the Town and the District. The Town has consented to the annexation by adopting their Resolution No. 2021-7419 on June 8, 2021 and Resolution No. 2021-7449 on October 12, 2021 (attached), which authorizes the Town Manager to execute a supplemental agreement for the transfer of a certain unused sewer connection within the Assessment District to the Lands of Shorin in order to maintain the integrity of the purchased sewer treatment capacity of the Assessment District. The District will be able to provide sewer service to the property if this Board approves the execution of the supplemental agreement.

The District prepared a geographic description and plat map for the property being considered for annexation, which are attached to the Resolution as Exhibit "A" and "B", respectively. The hearing to consider the proposed annexation has been properly noticed. Therefore, the District is recommending that the supplemental agreement be authorized, and the annexation be approved.

County Counsel has reviewed and approved the resolution and supplemental agreement as to form.

### **FISCAL IMPACT:**

The property owners have paid or will pay all required fees for the parcel as follows:

- |  |         |
|--|---------|
| • Annexation Processing Fee:                               | \$1,800 |
| • District Connection Fee:                                 | \$5,059 |
| • Plan Review Fee:   | \$300   |
| • Sewer Inspection Permit Fee:                             | \$300   |
| • Miscellaneous Services Fee:                              | \$200   |
| • State Board of Equalization's Recording and Mapping Fee: | \$350   |

If the annexation is approved, the property owners will be subject to the annual sewer service charge levied by the District, which has been set for \$985 for FY 2021-2022. The property owners will construct and pay for the sewer lateral that is necessary to bring sewer service to this property.

There is no impact to the General Fund.

Attachment: Town of Woodside Resolution No. 2021-7449