



County of San Mateo

Inter-Departmental Correspondence

Department: GOVERNING BOARD

File #: 21-943

Board Meeting Date: 12/7/2021

Special Notice / Hearing: Complied with 10 Day Notice
and Publication;
Special Hearing Required
Vote Required: Majority

To: Honorable Board of Supervisors, Acting as the Governing Board of the Fair Oaks
Sewer Maintenance District

From: Ann M. Stillman, Interim Director of Public Works

Subject: Annexation of Property to the Fair Oaks Sewer Maintenance District - Lands of 1101
Canada Road LLC

RECOMMENDATION:

Acting as the Governing Board of the Fair Oaks Sewer Maintenance District, conduct a public hearing:

- A) Open public hearing
- B) Close public hearing
- C) Adopt a resolution:
 1. Ordering the annexation of the Lands of 1101 Canada Road LLC (1101 Canada Road, Woodside, APN 073-011-270) to the Fair Oaks Sewer Maintenance District; and
 2. Directing the Director of Public Works to transmit a copy of the resolution ordering annexation and file maps of said annexation with the appropriate agencies.

The Fair Oaks Sewer Maintenance District (District) entered into an agreement with the City of Redwood City (City) on August 27, 1985 (Basic Agreement) for the provision of sewage transmission, treatment, and disposal of wastewater collected through the District facilities for properties within the Service Area.

Although the property is located within the corporate limits of the Town of Woodside (Town), it is not within the Town's Redwood Creek Main Trunk Sewer and Glens Collection System Assessment District with which there is a separate agreement between the District and the Town. The Basic

Agreement does not require the Town to provide consent to annexations into the District for properties within the Service Area.

The 1101 Canada Road LLC is the current owner of the property within the Town at 1101 Canada Road, which is also identified as Assessor's Parcel Number 073-011-270. The owner has requested that the property be annexed to the District in order to receive sewer service. A hearing to consider an annexation to the District is required pursuant to Section 5820 et. seq. of the Streets and Highways Code.

This Board adopted Resolution No. 078513 on November 9, 2021, which set 9:00 A.M. on Tuesday, December 7, 2021 as the time and date for a hearing to be conducted by teleconference to consider the annexation of the Lands of 1101 Canada Road LLC to the District.

DISCUSSION:

The District is able to provide sewer service to the property as it is one of the properties within the Service Area that was allocated a portion of the District's sewage treatment capacity. The District prepared a geographic description and plat map for the property being considered for annexation, which are attached to the Resolution as Exhibit "A" and "B", respectively. The hearing to consider the proposed annexation has been properly noticed. Therefore, it is recommended that the annexation be approved.

County Counsel has reviewed and approved the resolution as to form.

FISCAL IMPACT:

The property owner has paid or will pay all required fees for the parcel as follows:

- Annexation Processing Fee: \$1,800
- District Connection Fee: \$5,059
- Plan Review Fee: \$300
- Sewer Inspection Permit Fee: \$300
- Miscellaneous Services Fee: \$200
- State Board of Equalization's Recording and Mapping Fee: \$350

If the annexation is approved, the property owner will be subject to the annual sewer service charge levied by the District, which has been set for \$985 for FY 2021-2022. The property owner will construct and pay for the sewer lateral that is necessary to bring sewer service to this property.

There is no impact to the General Fund.