



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** SHERIFF

**File #:** 21-770

Board Meeting Date: 10/5/2021

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Carlos G. Bolanos, Sheriff  
**Subject:** Agreement with Execushield, Inc. for Sheriff's Office Security Services

**RECOMMENDATION:**

Adopt a resolution authorizing:

- A) The President of the Board to execute an agreement with Execushield, Inc. for the provision of security services at various County sites for the term of October 11, 2021 through October 10, 2024, in an amount not to exceed \$4,532,790.00 including a two percent contingency factor, with the option to extend for two years through October 10, 2026; and
- B) The Sheriff or Sheriff's designee to exercise the contractual option at the Sheriff's discretion and execute contract amendments which modify the contract term and/or services so long as the modified term or service is/are within the current or revised fiscal provisions.

**BACKGROUND:**

Contract security services have been used by San Mateo County at various locations since 1993. These services are currently utilized at various sites including the Hall of Justice, Courts, and the Youth Services Center. Contract security personnel screen incoming visitors for weapons; provide protection for County employees, customers, jury members, and the general public; protect property; respond to emergencies in cooperation with first responder fire, law enforcement, or paramedic agencies; observe and report suspicious or risk-prone situations to appropriate law enforcement agencies; and through their presence, provide a deterrent to threats or acts of violence against County employees, the general public, and private and public property.

The existing contract for security guard services will expire on October 10, 2021.

**DISCUSSION:**

In March 2021, County Procurement issued a Request for Proposals (RFP) for general security services. Ten proposals were received and evaluated by an RFP committee consisting of representatives from various County departments including the Sheriff's Office, Human Services

Agency, Port, and Airport. Ultimately, Execushield, Inc. was selected as the best qualified firm to provide security services for the County.

Execushield, Inc. will provide the Sheriff's Office with well-trained and screened security professionals of agreed upon numbers and capability to deliver a variety of security related and security checkpoint services to the following County facilities; Hall of Justice, Courts, and the Youth Services Center. Temporary Court security services due to COVID 19 may also be provided at the San Mateo County Event Center. These services will include at a minimum; general patrol, professional customer services to members of the public and County staff, visual safety and security checks, response to alarms and emergencies, and liaison to police and emergency services. To ensure accountability for their duty and performance and provide transparency, each Execushield Officer will be monitored through an app-based platform that allows for real time monitoring of staff. The platform is supervised by Execushield Account Managers and Project Managers 24 hours a day, 7 days a week.

County Counsel has reviewed and approved the resolution and agreement as to form.

**FISCAL IMPACT:**

The proposed agreement with Execushield, Inc. will be for a three-year term commencing October 11, 2021 through October 10, 2024, with the option to extend for an additional period of two years through October 10, 2026. The three-year agreement is for an amount not to exceed \$4,532,790.00 and includes a two percent contingency factor which shall only be utilized at Sheriff's Office discretion. Funding for this contract is included in the Sheriff's Office FY 2021-22 budget and will be included in future budgets for the term of the contract.