



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN SERVICES AGENCY

File #: 21-771

Board Meeting Date: 10/5/2021

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Michael P. Callagy, County Manager
Supervisor Dave Pine, District 1
Ken Cole, Director, Human Services Agency

Subject: **Measure K:** Agreement with LifeMoves to provide Homeless Outreach, Engagement and Case Management Services in New Pilot Program

RECOMMENDATION:

Measure K: Adopt a resolution:

- A) Waiving the Request for Proposals process and approving the execution of an agreement with LifeMoves to provide homeless outreach, engagement and housing-focused case management services for a new homeless outreach pilot program for the term of October 1, 2021 through September 30, 2022, for a total obligation amount not to exceed \$243,441; and
- B) Authorizing the contribution of \$100,000 of district-discretionary **Measure K** funds to pay for a portion of the cost of the agreement with LifeMoves for the pilot program; and
- C) Authorizing the Human Services Agency Director, or designee, acting in consultation with County Counsel, to negotiate and execute such agreements as may be necessary to accept a \$100,000 contribution from the City of Millbrae to help fund the agreement with LifeMoves for the pilot program.

BACKGROUND:

There have been challenges related to the number of people experiencing homelessness congregating in the vicinity of the Millbrae Bay Area Rapid Transit (BART) station. These challenges include many people experiencing homelessness arriving at the Millbrae BART Station on the last trains of the night, after homeless services are no longer available. District One Supervisor, Dave Pine; the City of Millbrae; and the San Mateo County Human Services Agency (HSA) have discussed addressing these challenges and have developed a new one-year pilot program for homeless

outreach, engagement, and housing-focused case management services that will focus on serving people experiencing homelessness who are present in the vicinity of the Millbrae BART station during the nighttime hours.

DISCUSSION:

HSA proposed to enter into an agreement with LifeMoves to implement a one-year pilot program that would evaluate the impact of providing homeless outreach, engagement, and housing-focused case management services during nighttime hours in the Millbrae BART station area. LifeMoves will provide individuals with access to shelter services, transportation assistance, referrals and/or other supportive services necessary to help these individuals move towards securing permanent housing. Unsheltered individuals who reside outside of San Mateo County will be assisted with connections to services located in their home county. For a specific number of individuals with high needs, LifeMoves will also provide intensive housing-focused case management services. The total amount authorized to be expended under this agreement will not exceed \$243,441 and it will to be jointly funded by **Measure K** district-discretionary funding, the City of Millbrae, and HSA.

LifeMoves is the current provider of countywide homeless outreach team (HOT) services, pursuant to a Request for Proposals (RFP) that was issued in 2017. The County's current agreement with LifeMoves for HOT services expires as of June 30, 2022 and has reached the County's maximum term limit.

Pursuant to Section 2.83.070 of the County Ordinance Code, the Board of Supervisors may waive the requirement for a request for proposals in any situation where the Board of Supervisors determines that the best interest of the County could be served without the necessity of requests for proposals.

LifeMoves, as the current HOT provider, is prepared to begin immediately providing services at this specific location during these prescribed hours. Due to the unique performance factors of this agreement, staff believes that it is in the best interest of the County to waive the RFP process and allow HSA to enter into a one-year agreement with LifeMoves. HSA will be able to evaluate the impact of providing after hours homeless outreach, engagement and housing-focused case management services in support of the County's goal to reach functional zero homelessness. HSA anticipates that a year-long pilot is necessary to allow the County and its partners time to implement and evaluate the efficacy of the program, and to make any program design adjustments and to conduct a final review of the overall impact of the agreement.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The agreement with LifeMoves, if approved, would be partially funded with **Measure K** district-discretionary funds recommended by District 1. The proposed use of **Measure K** district-discretionary funds is consistent with the criteria applicable to use of such funds, which was approved by the Board in December 2018. District-discretionary **Measure K** funding has previously been provided to LifeMoves as listed below:

- \$40,805, approved on January 9, 2018, to LifeMoves for the installation of a new Fire Protection System at Redwood Family House

- \$217,000, approved on April 7, 2020, to LifeMoves for a “Homeless Outreach Team” Case Manager, dedicated to providing response services to the City of San Bruno and the City of South San Francisco Police Departments, as well as intensive outreach services to individuals experiencing homelessness in those communities.

In addition, the City of Millbrae will contribute \$100,000 in support of the pilot program. Approval of the attached resolution will authorize the Human Services Agency Director, or designee, to negotiate and execute such agreements as may be necessary to accept the City of Millbrae’s contribution to help fund the County’s agreement with LifeMoves for the pilot program.

County Counsel has reviewed and approved the resolution and the agreement as to form.

It is anticipated for the term of this agreement that outreach and engagement staff will work 3,000 hours, and 24 clients will receive case management services.

PERFORMANCE MEASURE:

Measure	FY 2022-23 Target*
Number of hours worked by outreach and engagement staff	3,000
Number of clients served through case management	24

*Pilot agreement term crosses fiscal years 2021-22 and 2022-23, measures will be tracked from October 1, 2021 to September 30, 2022

FISCAL IMPACT:

This agreement is for the term of October 1, 2021 to September 30, 2022 for a total obligation amount not to exceed \$243,441. Funding for this agreement will come from the City of Millbrae (which will contribute \$100,000); District- specific **Measure K** funds (in the amount of \$100,000); and **Measure K** homeless outreach funding under initiative HSA Homeless Outreach (HSAHO) (in the amount of \$43,441). Budgetary appropriation for this agreement is included in the FY 2021-22 Recommended Budget.