



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 21-718

Board Meeting Date: 9/14/2021

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Ken Cole, Director, Human Services Agency  
**Subject:** Grant Agreement with the United States Department of Housing and Urban Development for Continuum of Care Planning Activities

### **RECOMMENDATION:**

Adopt a resolution:

- A) Authorizing the Human Services Agency Director or designee to accept \$367,597 in funds from the United States Department of Housing and Urban Development (HUD) for Continuum of Care planning activities (Grant Number CA1928L9T122000) for the term of July 1, 2022 through June 30, 2023; and
- B) Authorizing and directing the HSA Director or designee to execute future grant agreements with HUD for Continuum of Care planning activities in an amount up to \$400,000 per year from July 1, 2023 through June 30, 2026 that are compliant with the terms and conditions of grant funding in consultation with County Counsel, any grant agreements, amendments to grant agreements or other documents necessary to accept said grant funds from HUD.

### **BACKGROUND:**

The Human Services Agency (HSA) is the lead Continuum of Care (CoC) agency designated by United States Department of Housing and Urban Development (HUD). As the lead CoC agency, HSA ensures compliance with all HUD CoC regulations, implements and oversees the Coordinated Entry System (CES), completes federal reporting required by HUD, and coordinates the community's annual HUD grant application for funding to support homeless services in the community.

### **DISCUSSION:**

HSA recommends the County enter into the grant agreement with HUD to fund CoC planning activities. HSA will use the funding to support staff time and technical assistance services necessary in order to meet HUD CoC requirements. Funded activities include completing the annual CoC funding competition to maximize the amount of HUD CoC funding awarded to programs in San Mateo County, data analysis and submission of federal reports, implementing the Coordinated Entry

System, maintenance of the required CoC community committees, and conducting the bi-annual One Day Homeless Count.

It is likely that HUD will award this grant again in future years, and HUD requests that grant agreements are executed and returned within a short time period. Accordingly, HSA is requesting authorization for the Human Services Agency Director, or designee, to execute any grant agreements, amendments to grant agreements or other documents necessary to accept future HUD grant funds to allow for timely submission to HUD.

County Counsel has reviewed and approved the agreement and resolution as to form.

**FISCAL IMPACT:**

The amount of the grant is \$367,597 for the period of 12 months beginning on July 1, 2022 through June 30, 2023. Budgetary appropriation is included in the FY 2021-22 and FY 2022-23 Recommended Budgets. This is a revenue agreement. There is no Net County Cost associated to the agreement.