



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN SERVICES AGENCY

File #: 21-611

Board Meeting Date: 7/20/2021

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Ken Cole, Director, Human Services Agency

Subject: **Measure K:** Agreement with Homebase/The Center for Common Concerns, Inc.

RECOMMENDATION:

Measure K: Adopt a resolution authorizing an agreement with Homebase/The Center for Common Concerns, Inc., for the term of July 1, 2021 to June 30, 2024, for a total obligation amount not to exceed \$333,000 to provide training and technical assistance.

BACKGROUND:

The Human Services Agency (HSA), in close collaboration with the County Manager's Office and County and community partners, coordinates the homeless crisis response system, which includes a broad spectrum of homeless services, such as homeless prevention, shelter services, and rapid re-housing programs.

On February 25, 2021, HSA released a Request for Proposals to identify providers of a variety of planning, technical assistance, training, and grant writing services necessary to support the efforts to end homelessness in San Mateo County. Homebase/the Center for Common Concerns, Inc. (Homebase), a non-profit and public policy law firm dedicated to building community capacity to end homelessness and reduce poverty, was awarded an agreement based on their experience and qualifications as a training and technical assistance provider.

DISCUSSION:

HSA would like to enter into an agreement with Homebase for the term of July 1, 2021 to June 30, 2024 for a total obligation amount of \$333,000 to provide training and technical assistance to homeless and safety net providers, and other community partners to align homeless services with the guiding principles and outcomes of the homeless crisis response system. Training and technical assistance topics will be focused on areas to enhance services and outcomes, such as partnering with people with lived experience, housing-focused case management, Housing First, effective client engagement strategies, and Rapid Rehousing best practices. Homebase will also create and implement individualized technical assistance plans for providers and assist with drafting policies and/or training materials to improve system and individual program performance.

The resolution contains the County’s standard provisions allowing amendments of the County’s fiscal obligations by a maximum of \$25,000 (in aggregate).

It is anticipated for each Fiscal Year of the agreement that 90% of participants surveyed will indicate they are satisfied with the training received and 90% of the project milestones will be completed on time.

PERFORMANCE MEASURE:

Measure	FY 2021-22 Target	FY 2022-23 Target	FY 2023-24 Target
Percentage of participants surveyed, indicate they are satisfied with the training received	90%	90%	90%
Percentage of milestones completed on time	90%	90%	90%

FISCAL IMPACT:

The term of the agreement is July 1, 2021 through June 30, 2024, a period of three years. The amount of the agreement is \$333,000 and will be distributed evenly across all three years at \$111,000 per year. Funding for this agreement is provided through the county’s **Measure K** sales and use tax revenues. Budgetary appropriation for this agreement is included in the FY 2021-22 and FY 2022-23 Recommended Budget and will be included in the FY 2023-24 budget. There is no other Net County Cost associated with this agreement.