



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY MANAGER

File #: 21-576

Board Meeting Date: 7/13/2021

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael Callagy, County Manager
Adam Ely, Project Development Unit Director
Subject: Amendment to the Agreement with EVO

RECOMMENDATION:

Adopt a resolution authorizing the President of the Board to execute an amendment to the agreement with EVO to provide specialized project management support services for the Project Development Unit, extending the term for an additional 3 years through August 19, 2024 and increasing the amount by \$300,000 for a not to exceed amount of \$1,099,900.

BACKGROUND:

In January 2017, the Project Development Unit (PDU) was formed to oversee and manage ground-up construction performed by the County of San Mateo. Multiple large County capital projects are underway which will require intensified PDU operations for several years. PDU requires substantial support from specialized consultants, including project management consultants, to appropriately manage these critical and complex projects.

DISCUSSION:

Following a Request for Proposals, the County selected EVO, Inc. as a provider of project management services. On August 20, 2018, the Director of the Project Development Unit authorized an agreement with EVO with an expiration date of August 19, 2021. Subsequently, this Board approved two additional amendments totaling an amount not to exceed \$799,900. The amendment will extend the term of the agreement for an additional three years and increase the amount by \$300,000 for a new not to exceed amount of \$1,099,900.

The Resolution contains County standard provisions authorizing the PDU Director to approve amendments to the Agreements increasing the County's fiscal obligation by a maximum of \$25,000 for each agreement.

County Counsel has reviewed and approved the Resolution and Amendment as to form.

FISCAL IMPACT:

The term of this agreement will be extended three years through August 19, 2024. The cost of the contract will be funded by the budgets for the individual projects to which the consultant is assigned.