



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** COUNTY MANAGER

**File #:** 21-429

Board Meeting Date: 6/8/2021

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Michael P. Callagy, County Manager

**Subject:** Sixth Amendment to Agreement with San Mateo County Event Exposition and Fair Association, DBA San Mateo County Event Center

### **RECOMMENDATION:**

Adopt a resolution authorizing a sixth amendment to the agreement with San Mateo County Event Exposition and Fair Association, DBA San Mateo County Event Center, for facilities space, increasing the amount payable under the Agreement by \$150,000, to an amount not to exceed \$1,560,000.

### **BACKGROUND:**

On March 3, 2020, the County's Health Officer issued a "Declaration of Local Health Emergency Regarding Novel Coronavirus 2019," and the County Manager, as the County's Director of Emergency Services ("Director"), issued a proclamation of local emergency pursuant to Government Code section 8630 and Chapter 2.46 of the County's Ordinance Code, which proclamation was ratified by this Board on March 10, 2020, pursuant to Government Code section 8630, and extended by this Board on April 7, 2020, until such time as the local emergency is terminated ("COVID-19 Local Emergency").

In response to the COVID-19 Local Emergency, the County of San Mateo's Emergency Operations Center ("EOC") was engaged to assist in the County's response. Pursuant to Resolution No. 077305 of the San Mateo County Supervisors, and in accordance with Government Code Section 25502.7, the Director entered into an agreement with San Mateo County Event Exposition and Fair Association, DBA San Mateo County Event Center ("Contractor") for the provision of facilities space for the County's COVID-19 response for an amount not to exceed \$1,410,000. The Agreement has been amended five times to, among other things, extend its term and to incorporate terms that the federal government requires be included in agreements that are paid for, in whole or in part, with federal emergency response funds.

### **DISCUSSION:**

Contractor has been a reliable partner to the County of San Mateo during the COVID-19 Local

Emergency. The services provided under this Agreement include making facilities space for the County's COVID-19 response and certain associated services related to the County's use of that space. Contractor's facilities space and support have been a critical component of the County's COVID-19 response efforts. The EOC recommends that this Board waive the formal solicitation process for the services in the Agreement that will be funded by this Sixth Amendment to the Agreement, in order to ensure timely and uninterrupted services to the public in response to the COVID-19 Local Emergency.

Due to the ongoing COVID-19 Local Emergency, the County has a continuing need for the services provided by Contractor, and staff therefore recommends this Board authorize a Sixth Amendment to the Agreement to increase the maximum amount payable thereunder by \$150,000, to an amount not to exceed \$1,560,000.

**FISCAL IMPACT:**

This amendment will increase the amount payable under the Agreement by \$150,000, bringing the total amount that may be expended under the Agreement to \$1,560,000. The Agreement was included in the COVID-19 Appropriation Transfer Request approved by this Board on June 2, 2020.