



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY MANAGER

File #: 21-430

Board Meeting Date: 6/8/2021

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Manager
Subject: Fourth Amendment to the Agreement with Hinderliter, de Llamas & Associates

RECOMMENDATION:

Adopt a resolution authorizing the fourth amendment to the agreement with Hinderliter, de Llamas & Associates for tax auditing and consulting services, extending the term through June 30, 2022, and increasing the maximum amount payable under the agreement by \$200,000 to an amount not to exceed \$1,000,000.

BACKGROUND:

On December 13, 2016, the Board adopted Resolution 074932 authorizing the Board President to execute an agreement with Hinderliter, de Llamas & Associates (HdL) for tax auditing and consulting services for the term January 1, 2017 through December 31, 2019 in an amount not to exceed \$800,000.

On April 11, 2017, the County entered into an amendment to the agreement to incorporate the provisions of California Revenue and Taxation Code Section 7056 to allow the State Board of Equalization to release the County's sales and use tax information to HdL to perform all functions incident to the administration and collection of said taxes.

On January 24, 2020, the County entered into a second amendment to the agreement, extending the term through December 31, 2020, with no change to the amount payable under the agreement.

On January 8, 2021, the County entered into a third amendment to the agreement, extending the term through June 30, 2021, with no change to the amount payable under the agreement.

DISCUSSION:

The County Manager's Office wishes to amend the agreement a fourth time, to extend the term through June 30, 2022, and to increase the amount payable under the agreement by \$200,000, from \$800,000 to an amount not to exceed \$1,000,000. This extension of contract term will allow staff time to conduct a formal Request for Proposals for tax auditing and consulting services.

FISCAL IMPACT:

The amount payable under the agreement is increased by \$200,000 to a revised amount not to exceed amount of \$1,000,000 for the term January 1, 2017 through June 30, 2022. Funding for this agreement is included in the FY 2020-21 Non-Departmental Services Adopted Budget and will be included in subsequent future budgets.