



County of San Mateo

Inter-Departmental Correspondence

Department: BOARD OF SUPERVISORS
DISTRICT 4
File #: 21-337

Board Meeting Date: 5/4/2021

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Manager
Subject: Use of District-Discretionary **Measure K** Funds - Supervisorial District 4

RECOMMENDATION:

Measure K: Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$3,000, to Cooline Team of East Palo Alto to create and deliver activity boxes for their CoolineKids program to teach leadership to elementary school-aged students and support the continuation of virtual programming, providing exceptions to the criteria for district-discretionary **Measure K** funds to allow a grant less than \$10,000 and to allow for advance payment, and authorizing the County Manager, or designee, to execute the grant agreement.

BACKGROUND:

Measure K is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

On February 12, 2019, the Board of Supervisors (Board) held a study session on **Measure K** expenditures and anticipated revenue for fiscal years (FY) 2019-21. The Board-appointed **Measure K** sub-committee, consisting of Supervisor Pine and Supervisor Canepa, convened the study session to, among other things, work with staff to facilitate the Board's development of **Measure K** priorities and continuing initiatives for FY 2019-21. The Board approved \$3.75 million in one-time loans or grants each fiscal year for FY 2019-21, divided equally among the five supervisorial districts, for district-discretionary needs and projects. District 4 has submitted a request to use their district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

District/Project	Amount
District 4 (Supervisor Warren Slocum) - to Cooline Team of East Palo Alto to create and deliver activity boxes for their CoolineKids program to teach leadership to elementary school-aged students and support the continuation of virtual programming	\$3,000

This item is consistent with the criteria for district-discretionary Measure K funds approved by the Board in December 2018, with the following exceptions: the amount of the proposed grant is less than the \$10,000 minimum provided for in the criteria, and Cooline Team has requested up-front payment of the grant. The exceptions from the criteria are necessary in this instance because the small grant will allow Cooline to create and deliver activity boxes to elementary school-aged students in their CoolineKids program, and because as a student-run organization, Cooline is unable to purchase the supplies on a reimbursement basis. The Board may approve these exceptions to the criteria by adopting the resolution.

PROJECT SUMMARY:

This is a request to authorize a one-time grant of district-discretionary Measure K funds, not to exceed \$3,000, to Cooline Team of East Palo Alto (CTEPA) to create and deliver activity boxes for their CoolineKids program to teach leadership to elementary school-aged students and support the continuation of virtual programming. The County Manager's Office will administer and manage the proposed agreement.

The mission of CTEPA is to prepare the next generation to become leaders through serving the community in a fun and engaging way. CTEPA is a youth development non-profit, led by youth for youth. It focuses on developing leadership and teamwork skill building events for low-income youth. CTEPA also offers academic support to new elementary students, and a leadership development program for high school students.

During the past year, CTEPA has served 450 youth, ages 5-18, from 240 households in East Palo Alto, east Menlo Park and North Fair Oaks in 6 programs and with 17 events.

To help with the development and mentoring of youth, CTEPA partners with San Mateo County Parks, San Mateo County Office of Education Safe Routes to School, East Palo Alto Academy, Youth United for Community Action, The Primary School, Boys and Girls Club of the Peninsula, StreetCode Academy and many other community-based organizations. Although activity boxes depending on themes and programming, an example of what is included is: masks, arts and craft supplies, a bracelet-making kit for a family, recipe cards, COVID supplies, and more.

CTEPA is requesting funding for the CoolineKids program that serves 400 local elementary school students. The grant would support the continuation of virtual programming, and to increase their box delivery programs to engage youth to an additional 100 families.

Total Measure K Request: Not to Exceed \$3,000

The release of funds will be contingent on the execution of an agreement providing for the County's confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

Christian Sbragia
Executive Director & Founder
Cooline Team of East Palo Alto
1720 West Bayshore Road, Unit 10
East Palo Alto, CA 94303
(650) 503-4285

PERFORMANCE MEASURES:

Description	Target
Create and deliver activity boxes for CoolineKids programs to teach leadership to elementary school-aged students through September 2021	Complete

County Counsel has reviewed and approved the agreement and resolution as to form.

FISCAL IMPACT:

There are sufficient **Measure K** funds for this specific FY 2020-21 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2020-21 Adopted Budget.