



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** PUBLIC WORKS

**File #:** 21-397

Board Meeting Date: 5/18/2021

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** James C. Porter, Director of Public Works  
**Subject:** Performance of Work by or for Other Public Agencies or Utility Companies

**RECOMMENDATION:**

Adopt a resolution authorizing the Director of Public Works to enter into agreements with Public Agencies or Utility Companies for work in conjunction with Road Projects in Amounts not to exceed \$200,000.

**BACKGROUND:**

The Board adopted Resolution No. 064550 on June 19, 2001, which authorized the Director of Public Works to enter into cost reimbursement type agreements with cities or utility companies for work done in conjunction with road projects in an amount not to exceed \$50,000.

**DISCUSSION:**

The Board previously authorized the Director of Public Works to enter into agreements in amounts not to exceed \$50,000 with cities, other public agencies, or utility companies for street maintenance services or construction work in conjunction with County road projects or for County road work in conjunction with city road projects. This Board action was taken several years ago, and since that time the cost of construction work has increased. The Department is recommending that this authority of the Director of Public Works be increased to an amount not exceeding \$200,000. This amount is consistent with the Director's authority for consultant, contractor, and vendor agreements. Is it also the maximum authority for projects that can be contracted under informal bid procedures.

These agreements are typically executed when a County road project includes work for an adjacent city or utility company at the city's or utility company's request. It can also be utilized when an adjacent city includes work on County facilities at part of the city's project at the County's request. These agreements can allow for logical roadway project boundaries instead of boundaries defined by city/county lines and allow for streamlined construction processes.

Reimbursement agreements exceeding the \$200,000 limit for work done by the County for another agency or by another agency for the County, will continue to be brought to this Board for approval and execution.

County Counsel has reviewed and approved the resolution as to form.

**FISCAL IMPACT:**

The cost of the work in accordance with these agreements would be paid for by the requesting agency; or by the Road Fund, One-Half Cent Transportation Fund or with Roadway Mitigation fees for County road related work.

There is no impact to the General Fund.