



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 21-198

Board Meeting Date: 3/9/2021

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Ken Cole, Director, Human Services Agency  
**Subject:** Grant Agreement with the United States Department of Housing and Urban Development for Funding of Continuum of Care Planning Activities

### **RECOMMENDATION:**

Adopt a resolution:

- A) Authorizing and directing the Human Services Agency Director to accept an amount not to exceed \$372,287 in funds from the United States Department of Housing and Urban Development for Continuum of Care planning activities in the amount of \$372,287 for the term of July 1, 2021 through June 30, 2022; and
- B) Authorizing and directing the Human Services Agency Director or designee to execute a grant agreement with the United States Department of Housing and Urban Development for Continuum of Care planning activities in the amount of \$372,287 for the term of July 1, 2021 through June 30, 2022.

### **BACKGROUND:**

The Human Services Agency (HSA) is the lead Continuum of Care (CoC) agency for the County of San Mateo designated by United States Department of Housing and Urban Development (HUD). As the lead CoC agency for the San Mateo County Continuum of Care (CA-512 - Daly City/San Mateo County CoC) , HSA ensures compliance with all HUD CoC regulations, implements and oversees the Coordinated Entry System (CES), completes federal reporting required by HUD, and coordinates the community's annual HUD grant application for funding to support homeless services in the community.

### **DISCUSSION:**

HSA recommends that the County enter into a grant agreement with HUD to continue funding of CoC planning activities. This grant agreement provides additional funds through HUD to CoC in the amount of \$372,287 for the term of July 1, 2021 through June 30, 2022. HSA will use the funding to support staff time and technical assistance services necessary in order to meet HUD CoC

requirements. Funded activities include completing the annual CoC funding competition to maximize the amount of HUD CoC funding awarded to programs in San Mateo County, data analysis and submission of federal reports, implementation of the Coordinated Entry System, maintenance of the required CoC community committees, and the administration of the bi-annual One Day Homeless Count.

The grant agreement and resolution have been reviewed and approved by County Counsel as to form.

The resolution contains the County's standard provision allowing amendments of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

**FISCAL IMPACT:**

The amount of the grant is \$372,287 for the period of 12 months beginning on July 1, 2021 through June 30, 2022. Budgetary appropriation for this agreement will be included in the FY 2021-2022 and FY 2022-2023 Recommended Budgets. This is a revenue agreement and there is no Net County Cost.