



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN RESOURCES

**File #:** 20-764

Board Meeting Date: 10/6/2020

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Rocio Kiryczun, Human Resources Director  
**Subject:** Recommended Revision to the Master Salary Resolution

**RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the Master Salary Resolution to adjust the salary for one position.

**BACKGROUND:**

On July 21, 2020, your Board adopted Master Salary Resolution 077624 which specifies the number of and providing compensation and benefits for persons employed by the County of San Mateo, sets appropriate rules and regulations and repeals all inconsistent ordinances and resolutions. Throughout the year, the salary resolution is amended from time to time to meet the needs of the County.

**DISCUSSION:**

The salary resolution change herein represents the:

- adjustment of salary for one position.

The County Manager's contract with the County provides that, after an annual review of his performance, the Board shall consider his compensation and adjust as appropriate. The Board has evaluated the County Manager's performance and determined an increase in salary of 5% to be appropriate.

This amendment to the resolution has been reviewed and approved by the County Counsel's Office as to form. The specific action is discussed in detail below.

**12000 COUNTY MANAGER'S OFFICE**

**Action:** Adjust: Salary for B207, County Manager - Unclassified by 5%

**Explanation:** This change adjusts the salary range for the County Manager - Unclassified position to

\$181.71 per hour. This action represents an approximate monthly salary cost of \$1,499. There is no change in the total number of authorized positions. A new contract for the current County Manager is being presented to the Board concurrently with this action.

**Financial Impact on County's Retirement System**

Government Code Section 31515.5 requires the County to provide the estimated financial impact that proposed benefit changes or salary increases for current employees would have on the funding status of SamCERA's retirement fund, the County's retirement system. As reflected in the attached letter from SamCERA's actuary, Milliman, the change reflected in this amendment does not change the incumbent's pension benefit and therefore the change will have no impact on the funding or Statutory Contribution Rates of SamCERA.

**FISCAL IMPACT:**

This action represents an estimated monthly salary cost of \$1,499 or an annual cost estimate of \$17,992.