



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY MANAGER

File #: 20-719

Board Meeting Date: 9/29/2020

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Manager
Iliana Rodriguez, Deputy County Manager
Subject: Ratification of Agreements in Response to Coronavirus Pandemic

RECOMMENDATION:

Adopt a resolution ratifying agreements with the Vagabond Inn Executive Hotel relating to the procurement of hotel occupancy services in connection with the County's response to the novel coronavirus (COVID-19) local emergency.

BACKGROUND:

In response to the ongoing coronavirus pandemic, the County Manager has procured by negotiated agreement a number of shelter options for persons experiencing homelessness to enable them to shelter-in-place with a suitable and safe housing alternative. One such agreement, with the Vagabond Inn Executive in Burlingame ("the Inn"), was first entered on April 20, 2020 and took the form of an Occupancy Rate Agreement. This agreement was subsequently extended by mutual agreement for a new term through October 31, 2020 with an option to extend the County's occupancy and use of the Inn through January 31, 2021 by delivery of a written notice prior to September 30, 2020.

DISCUSSION:

The continued community spread of the coronavirus necessitates the continued provision of shelter alternatives for persons experiencing homelessness.

The County Manager therefore recommends adoption of a resolution that ratifies the existing Occupancy Rate Agreement between the County and the Inn as amended by the 1st Amendment dated June 30, 2020 and directs and authorizes the County Manager or the Manager's designee to deliver the required written notice to extend the term of the agreement through January 31, 2021.

Attachment A to the resolution accompanying this Memo sets forth the original April 20, 2020 agreement. Attachment B to the resolution sets forth the June 30, 2020 amendment.

FISCAL IMPACT:

The agreement, if extended through January 31, 2021 will have a total not-to-exceed amount of One Million Four Hundred Thousand Dollars (\$1,400,000.00). Funding for the agreement through December 30, 2020, will initially be sought through FEMA and the CARES Act with any unreimbursed expenses funded through various non-General Fund sources. If necessary, any remaining expenses for the period of December 31, 2020, to January 31, 2021, will be funded through the County General Fund.