



County of San Mateo

Inter-Departmental Correspondence

Department: HEALTH

File #: 20-728

Board Meeting Date: 9/29/2020

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise F. Rogers, Chief, San Mateo County Health
Scott Gilman, Director, Behavioral Health and Recovery Services

Subject: Agreement with Prins Williams Analytics, LLC for Research and Evaluation Services

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Prins Williams Analytics, LLC for evaluation and research services for the term July 1, 2020 through June 30, 2021, in an amount not to exceed \$130,000.

BACKGROUND:

Federal and State programs require Behavioral Health and Recovery Services (BHRS) to submit evaluations and reports on program outcomes. These requirements have increased as a result of the Mental Health Services Act (MHSA), which requires evaluation design, analysis, and reporting on new initiatives to improve access to underserved populations. **Measure K** funding has also increased reporting requirements.

In September 2015, BHRS issued a Request for Proposals (RFP) to select a provider of research and evaluation services. Prins Williams Analytics (PWA) submitted a proposal and was selected to provide a portion of these services, along with another proposer, American Institutes for Research for Evaluation and Research Services.

The PWA agreement was renewed for an additional two years, as was an option in the RFP to take the agreement through FY 2019-20. This has allowed PWA to continue state mandated work on the D2 performance database, Performance Outcome and Quality Improvement surveys, and San Mateo County Analysis database.

DISCUSSION:

BHRS is contracting with PWA to provide research, analysis, and evaluation services. PWA will assist BHRS with the development and improvement of its performance monitoring databases, as well as the collection and analysis of Performance Outcomes and Quality improvement surveys.

BHRS is requesting that the Board waive the RFP process for research and evaluation services for one more year, because of the effects that COVID-19 has had on our ability to run a fair and open bid process.

The agreement is late due to extended discussions with the contractor for these services.

The agreement and resolution have been reviewed and approved by County Counsel as to form. This agreement is on the Continuing Resolution.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

It is anticipated that 100% of the data collection and analyses for the semi-annual state mandated Performance Outcome and Quality Improvement survey will be completed and submitted per the California Institute for Behavioral Health Solutions timelines and reporting format.

PERFORMANCE MEASURE:

MEASURE	FY 2019-20 Actual	FY 2020-21 Projected
Percentage of the data collection and analyses for the semi-annual state mandated Performance Outcome and Quality Improvement survey will be completed and submitted per the California Institute for Behavioral Health Solutions timelines and reporting format	100%	100%

FISCAL IMPACT:

The term of the agreement is July 1, 2020 through June 30, 2021. The amount of the agreement is not to exceed \$130,000 for the one-year term. Funds in the amount of \$130,000 are included in the BHRS FY 2020-2021 Recommended Budget. It is anticipated that Federal Financial Participation for Medi-Cal will fund \$48,100, 1991 Realignment will fund \$49,310, and MHSA will fund \$20,300. The Net County Cost is \$12,290.